

MINUTES
BOARD OF DIRECTORS
SUNNYSLOPE COUNTY WATER DISTRICT
Regular Meeting
September 13, 2012

- A. CALL TO ORDER:** The meeting was called to order at 4:30 p.m. by President Meraz, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.
- B. ROLL CALL: Present:** President Dave Meraz; Directors Dawn Anderson, Dave Clapham, Kathleen Hill; and General Manager/Secretary Don Ridenhour. **Absent:** Director Danny Villalon.
- C. EXECUTIVE SESSION:** President Meraz moved the meeting to closed session pursuant to government code section 54957 to:
- 1. Receive, Review, and Discuss Proposals Received for District Counsel Services.**
- D. CALL REGULAR MEETING TO ORDER:** The regular meeting was called to order at 5:15 p.m. by President Meraz.
- E. ROLL CALL: Present:** President Dave Meraz; Directors Dawn Anderson, Dave Clapham, Kathleen Hill; General Manager/Secretary Don Ridenhour; Attorney Lloyd Lowrey; and Executive Assistant/Stenographer Carol Porteur. **Absent:** Director Danny Villalon.
- Staff present for Open Session:** District Engineer Ken Girouard, Finance & Human Resources Manager Cathy Buck, and Water Superintendent Jim Filice.
- Others present:** John Johnson, Harry Blohm, Patrick Imperatrice and students from San Benito High School.
- F. REPORT ACTION TAKEN IN CLOSED SESSION:** President Meraz reported that direction was given to the General Manager to prepare interview questions for possible interviews of law firms who submitted proposals to serve as the District's legal counsel. President Meraz reported an Ad Hoc committee was formed with President Meraz, Director Clapham, and General Manager/Secretary Ridenhour as the representatives. President Meraz stated that an Ad Hoc meeting will be scheduled at a future date.
- G. APPROVAL OF AGENDA:** Upon motion made by Director Anderson, seconded by Director Hill, and carried 4-0 (Director Villalon absent), the agenda was approved as presented.
- H. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS:** The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda; there were no comments from the public.
- I. READING AND APPROVAL OF MINUTES:** Upon motion made by Director Anderson, seconded by Director Hill, and carried 4-0 (Director Villalon absent), the Board approved the minutes of the August 9, 2012 Regular meeting. The August 23, 2012 Special meeting minutes were tabled due to President Meraz and Director Hill being absent for the Special meeting and due to Director Villalon's absence at tonight's Board meeting, resulting in a lack of a quorum present to approve them.
- J. OLD BUSINESS:** None.

K. NEW BUSINSS:

1. RECEIVE, REVIEW, DISCUSS, AND TAKE APPROPRIATE ACTION ON APPROVAL OF PROFESSIONAL SERVICES CONTRACT FOR THE DEVELOPMENT OF WATER AND SEWER RATES AND CONNECTION/BUY-IN FEES BY RAFTELIS FINANCIAL CONSULTANTS FOR \$58,327 AND CONSIDERATION OF AN OPTIONAL TASK OF PUBLIC OUTREACH FOR CONNECTION BUY/IN FEES FOR \$6,000:

General Manager/Secretary Ridenhour explained that to plan for the financial needs of the District and to fund projects in the Hollister Urban Area Water and Wastewater Master Plan (HUAWWMP), the District is partnering with the City of Hollister in selecting a rate consultant to develop water and sewer rates and connection/buy-in fees for each agency. Proposals were received by June 29th from Bartle Wells Associates, Raftelis Financial Consultants, Municipal Financial Services, and NBS, which were shared and discussed with the District’s Finance Committee at their August meeting. The original Request for Proposals asked for a study of water rates, but staff received direction from the Finance Committee to add wastewater rates and connection/buy-in fees to the scope of work to be performed for the District as well as direction to negotiate a professional services contract with Raftelis Financial Consultants. The City of Hollister is negotiating with Raftelis Financial Consultants for development of their water rates and the City Council will be considering approval for a professional services contract in October.

Mr. Ridenhour explained that Cathy Buck suggested that an optional task be added to conduct public outreach on the development of connection/buy-in fees with the development community to reduce the possibility of spending money on legal fees defending the District if connection fees are challenged. Raftelis has included the connection/buy-in fees outreach effort for \$6,000. This outreach effort would consist of two on-site presentations to the public focused toward the development community to educate and present the fees prior to adoption by the Board.

General Manager/Secretary Ridenhour stated that if the Board approved this contract that the District would hold off on starting the project until the City of Hollister is ready so that we could work together on the project and keep it efficient for the consultant.

Upon motion made by Director Hill, seconded by Director Anderson, and carried 4-0 (Director Villalon absent), the Board approved execution of the professional services contract for the development of water and sewer rates and connection/buy-in fees by Raftelis Financial Consultants including \$58,327 for the development of the rates and connection/buy-in fees and the optional task of public outreach for connection/buy-in fees for \$6,000 for a total amount not to exceed \$64,327.

2. RECEIVE, REVIEW, DISCUSS, AND TAKE APPROPRIATE ACTION ON THE PROPOSED PROFESSIONAL SERVICES CONTRACT WITH BARTLE WELLS ASSOCIATES FOR FINANCIAL SERVICES FOR RESTRUCTURING THE DISTRICTS DEBT UTILYZING ONE OF THE FOLLOWING OPTIONS:

	<u>Bank Loan Option</u>	<u>Bond Option without Official Statement Preparation</u>	<u>Bond Option with Official Statement Preparation</u>
PHASE 1:			
Plan of Finance	\$ 7,500	\$ 7,500	\$ 7,500
PHASE 2:			
Refinancing and New Money Debt Issuance	<u>\$ 25,000</u>	<u>\$ 40,000</u>	<u>\$ 57,500</u>
TOTAL	<u>\$ 32,500</u>	<u>\$ 47,500</u>	<u>\$ 65,000</u>

Cathy Buck stated that the Finance committee has met and discussed a proposal from Bartle Wells Associates to refinance the 2002A Revenue Bond and the possibility of also paying off the Santa Barbara Bank & Trust loan, paying off the CalPERS side fund, and raising funds to pay for some capital projects, such as the pipeline from Lessalt Water Treatment Plant to Ridgemark, and painting & seismic retrofit of the Ridgemark water storage tanks.

Ms. Buck stated that the Finance Committee and staff are recommending to execute a professional services contract with Bartle Wells Associates to begin with Phase 1 at a cost of \$7,500, and to continue with Phase 2 once the debt restricting proposal is complete and brought back to the Board for approval.

Upon motion made by Director Hill, seconded by Director Clapham, and carried 4-0 (Director Villalon absent), the Board approved executing a professional services contract with Bartle Wells Associates for financial services for restructuring the Districts debt utilizing one of the options presented and at a cost not to exceed \$65,000.

3. RECEIVE, REVIEW, DISCUSS, AND TAKE APPROPRIATE ACTION ON THE FINAL FIVE-YEAR STRATEGIC PLAN DEVELOPED WITH THE ASSISTANCE OF BHI MANAGEMENT CONSULTING: General

Manager/Secretary Ridenhour stated that on July 10, 2012, the Board held a special meeting to review and discuss the Draft Five-Year Strategic Plan and provide direction to staff. Mr. Ridenhour reported staff has modified the Plan consistent with the Board's direction. Mr. Ridenhour stated some minor revisions were also made to the Capital Improvements Plan (CIP) table in the water management section on page 13. Mr. Ridenhour stated these revisions include expenditures in fiscal year 11/12 and revised dollar amounts in future years to coincide with the Hollister Urban Area Water and Wastewater Master Plan. Mr. Ridenhour also stated the Best Road Pipeline project was moved to fiscal year 2013/2014 of the CIP. Mr. Ridenhour added that a change to the wastewater services section of the CIP within the table on page 24 of the Plan was made to the Wastewater Lift station Improvements section due to some manholes, which have deteriorating concrete and need replacement.

General Manager/Secretary Ridenhour explained that once the Board has approved the Final Five-Year Strategic Plan, he will contact Brent Ives of BHI Management Consulting, who will then proceed with binding 25 copies for the District.

Upon motion made by Director Anderson, seconded by Director Hill, and carried 4-0 (Director Villalon absent), the Board approved accepting the Final Five-Year Strategic Plan Developed with the Assistance of BHI Management Consulting.

4. RECEIVE, REVIEW, DISCUSS, AND TAKE APPROPRIATE ACTION ON THE PROPOSED REDUCTION OF THE RETENTION FROM 10% TO 5% BEING WITHHELD FROM THE ANDERSON PACIFIC INVOICES FOR THE CONSTRUCTION OF THE RIDGEMARK WASTEWATER TREATMENT PLANT: Engineer Girouard reported that Anderson Pacific has submitted a request to

reduce the retention from future payments for the Construction of the Ridgemark Wastewater Plant from 10% to 0%. Mr. Girouard stated that District may reduce payment retention pursuant with the Public Contract Code Section 9203. Pursuant to Section 9203 of the Public Resources Code, "The local agency shall withhold not less than 5 percent of the contract price until final completion and acceptance of the project". The District currently has withheld \$605,920 from payments to Anderson Pacific, which represents 6.3% of the total \$9,603,516 contracted amount.

Engineer Girouard stated that staff has discussed the retention reduction with the Water & Wastewater Committee, and in light of to the progress made in construction, the quality of work performed by Anderson Pacific, and the payment history to the vendors of Anderson Pacific, staff is recommending reducing the retention from 10% to 5% for future payments to Anderson Pacific.

Upon motion made by Director Clapham, seconded by Director Anderson, and carried 4-0 (Director Villalon absent), the Board approved the reduction of the retention from 10% to 5% withheld from future Anderson Pacific invoices for the construction of the Ridgemark Wastewater Treatment Plant.

- 5. RECEIVE, REVIEW, DISCUSS, AND TAKE APPROPRIATE ACTION ON RIDGEMARK WASTEWATER TREATMENT AND RECYCLED WATER IMPROVEMENTS PROJECT STATUS REPORT AND PROGRESS PAYMENT REQUEST BY ANDERSON PACIFIC FOR \$552,171.64:** Engineer Girouard summarized the progress made on the Ridgemark Wastewater Treatment and Recycled Water Improvements Project by Anderson Pacific from July 31 through August 31, 2012. He recommended approval of a progress payment, after retention of 5%, totaling \$552,171.64. Engineer Girouard noted that, in terms of cost expenditure, this payment will bring completion of the project to approximately 69%.

Mr. Girouard explained that the reimbursement request to the State does not include the change order expenditures for the pipeline serving the sprinkler system, which cannot be submitted to the State Revolving Fund for reimbursement.

Engineer Girouard reported that on August 8th staff submitted reimbursement request #11 for \$407,394 for the month of July 2012 and payment was received on August 29th. Staff has submitted reimbursement request #12 for \$517,849.

Upon motion made by Director Anderson, seconded by Director Hill, and carried 4-0 (Director Villalon absent), the Board approved payment of invoice #108-14 for \$552,171.64 to Anderson Pacific.

- 6. RECEIVE, REVIEW, DISCUSS, AND AUTHORIZE PAYMENT OF THE INVOICE FROM SAN BENITO COUNTY WATER DISTRICT FOR \$233,537.71 FOR THE DISTRICT'S SHARE OF SERVICES PROVIDED FOR THE IMPLEMENTATION AND MANAGEMENT OF THE HOLLISTER URBAN AREA WATER AND WASTEWATER MANAGEMENT PLAN FROM JULY 1, 2011 THROUGH JUNE 30, 2012 PER THE MEMORANDUM OF UNDERSTANDING ENTERED INTO BY THE DISTRICT ON FEBRUARY 4, 2008:** General Manager/Secretary Ridenhour explained that in February 2008, Sunnyslope County Water District became part of an existing Memorandum of Understanding (MOU) between the City of Hollister, San Benito County, and San Benito County Water District. This MOU specifies the intent of the participating agencies to jointly implement the Hollister Urban Area Water and Wastewater Master Plan (HUAWWMP) to improve water and wastewater facilities, improving water service reliability, and water quality in the Hollister Urban Area. The costs included in managing the implementation of the HUAWWMP are contracts with Harry Blohm, Program Manager for the HUAWWMP, HDR Engineering, EIR Consultant, and the Outreach consultant. These costs are shared according to the MOU, which splits these expenses 36% San Benito County Water District, 32% the City of Hollister, and 32% Sunnyslope County Water District. San Benito County does not pay because they technically do not have any customers. San Benito County Water District has submitted a bill to

Sunnyslope County Water District in the amount of \$233,537.71 for our share of expenses for the period of July 1, 2011 through June 27, 2012.

Director Hill asked if this bill has been calculated in the budget, and General Manager/Secretary Ridenhour responded that this was removed from the operating budget a few years ago and has been paid out of Capital Improvement Plan, which is currently funded utilizing the District's undesignated reserves.

General Manager/Secretary Ridenhour stated that he was rather surprised to receive such a large bill covering a one year period and has asked that in the future to be billed periodically so it is not such a hard hit. Mr. Ridenhour added that the amount is consistent with the capital improvement plan adopted by the Board in January of 2011.

Director Clapham asked Harry Blohm if he would give a brief history on the HUAWWMP since we had such a large audience of students and this project will affect the future of our water and wastewater, which he did.

Upon motion made by Director Hill, seconded by Director Clapham, carried 4-0 (Director Villalon absent), the Board authorized payment of the invoice from San Benito County Water District for \$233,527.71 for the District's share of services provided for the implementation and management of the Hollister Urban Area Water and Wastewater Management Plan from July 1, 2011 through June 30, 2012.

7. RECEIVE, REVIEW, DISCUSS, AND RECERTIFY THE SUNNYSLOPE COUNTY WATER DISTRICT SANITARY SEWER MANAGEMENT PLAN AS REQUIRED BY THE REGIONAL WATER QUALITY CONTROL BOARD:

District Engineer Girouard explained that Sunnyslope County Water District received a notice from the California Division of Water Quality/Statewide SSO Program requesting that Sunnyslope recertify its Collection System – Sanitary Sewer Systems Management Plan, which is to be done every five years.

Staff has updated the previously issued Sanitary Sewer Systems Management Plan, previously completed under Water Quality Order 2006-003-DWQ. Changes in the plan from the previous plan are minor. Sunnyslope's previous plan stated that only specific areas of the sewer collection system are cleaned every six months. The revised plan documents Sunnyslope's current practice of hydro cleaning the entire sewer collection system every six months.

Upon motion made by Director Anderson, seconded by Director Clapham, carried 4-0 (Director Villalon absent), the Board approved to recertify the Sunnyslope County Water District – Sanitary Sewer System Management Plan.

L. BOARD AND STAFF COMMITTEE STATUS REPORTS:

- 1. Governance Committee:** General Manager/Secretary Ridenhour reported that at the last meeting an update was provided on the progress of drafting and negotiating the institutional agreement and noted areas of focus including: preliminary information regarding cash flow; discussion on proposition 218 process; and the ownership of land that will be turned over to San Benito County Water District prior to beginning construction of the new facilities. Mr. Ridenhour also reported there was an update on the public outreach efforts being conducted by the consultant Data Instinct. They have selected fifteen members of the community to question with the same specific questions to get an understanding of the community's knowledge of issues and needs of the water/wastewater system. Mr. Ridenhour reported that the committee has received 50%

design plan of the Lessalt Water Treatment Plant upgrades from Kennedy/Jenks Consultants. Staff from the City of Hollister, Sunnyslope County Water District, and San Benito County Water District, are in the process of reviewing the design plan. He reported that an update of the Environmental Impact Report on the West Hills Water Treatment Plant was given and that a scoping meeting was held where the public could review the report, ask questions, and make suggestions about what should be covered in the impact report. Mr. Ridenhour stated that the next meeting is scheduled for September 19th.

2. **Water/Wastewater Committee:** General Manager/Secretary Ridenhour reported that the Governance Committee issues were covered in more detail when this committee met, and they also discussed the timing for requesting the 92 day extension to complete the Ridgemark Water/Wastewater Treatment Plant project on the State Revolving Fund loan. This extension could delay making debt payments until late 2014. The Anderson Pacific retention issue of changing from 10% to 5% was also discussed.
3. **Finance Committee:** President Meraz reported that August was the last time the committee met.
4. **Policy and Procedure Committee:** General Manager/Secretary Ridenhour reported that the meeting scheduled for next week has been canceled due to him being out of town until mid week and due to staff being busy with the new wastewater treatment plant going online and working on the audit which has absorbed a lot of staff time this past month. He reported that they did meet in August and went through the policy changes advised by legal counsel on new policies #9010 to #9050 being proposed; reviewed the purchasing policy and how disbursements are handled, and it was decided to keep the existing purchasing policy as is; and covering chapters 1 & 2 of the water code.
5. **Water Resources Association of San Benito County:** Director Anderson reported that the committee met last week and it was reported that there were 6-10 water softener rebates; that the plumbing retrofits on washers is slow; 7 of the 20 people doing the Pilot Landscape Irrigation Hardware Rebate Program have completed the program; and that Shawn Novack was interviewed by Sam Farr on the local "Going Green" channel. She added that the WRA is continuing to have tours of the Reclamation Plant and they even provide bus transportation for the tours. President Meraz stated than an upcoming tour will be of the landfill facilities.
6. **Ridgemark Wastewater Treatment and Recycled Water Improvement Project:** Engineer Girouard reported that the SBR unit is in operation and the operations & maintenance personnel are going through training on the operation of the new plant and equipment.
7. **State Revolving Fund and Stimulus Package Financing:** General Manager/Secretary Ridenhour stated that information regarding the State Revolving Fund and Stimulus Package is generally covered in other staff reports and requested to delete this item in the future, to which the Board agreed.
8. **Lessalt Water Treatment Plant:** General Manager/Secretary Ridenhour reported that the replacement micro filters, which will remain as part of the Lessalt upgrade design, have been ordered and will take approximately 16 weeks to receive and they will most likely be replaced this coming winter by Sunnyslope operations & maintenance staff.
9. **Water Related Projects:** No report.
10. **District Operation Summary, Statement of Income, and Investment Summary; Hollister-Sunnyslope Water Treatment Agency Investment and Disbursement Summaries; District Maintenance, Meter Reading, and Well Groundwater Level**

Reports: The Board reviewed the August, 2012, District Operations Summary and the Statement of Income for July, 2012. Cathy Buck noted that water sales are down in August, but year-to-date, for the first 2 months this year compared to last year, water sales are up slightly.

Review of the District's Investment Summary report reflects the total cash balance as of August 31, 2012 is \$4,160,112.17, which includes two month's earned interest totaling \$905.22. Cathy Buck reported that she is maintaining a higher cash balance in the checking account to help with the cash flow for paying Anderson Pacific and to avoid any bank fees.

The Board reviewed the Hollister-Sunnyslope Water Treatment Agency's Investment Summary ending August 31, 2012, which reflected the cash balance total of \$1,745,313.25, which includes \$2,946.71 fiscal year-to-date (six month's) interest earned. Ms. Buck explained to the Board that the "Add-on" Certificates of Deposit (CD) allow multiple deposits but only two draws, and since she had already made one transfer to cover the Kennedy/Jenks Consultants bills, there would only be one draw left. She withdrew all but \$1,000 from that particular CD, deposited what was needed to cover the new Kennedy/Jenks bill into the checking account and opened a new CD with the balance. The new CD would now allow for two new transfers if needed. The new signature card was prepared by the bank and everyone has been asked to sign it.

The Board reviewed Hollister-Sunnyslope Water Treatment Agency's disbursement report, reflecting the August 8 to September 11, 2012 Disbursement Summary totaling \$361,608.59. Cathy Buck pointed out the August payment to San Benito County Water District for the balance of this year's water contract, and stated that for the rest of the year we would only be paying for the energy billed, since the water is now prepaid.

Jim Filice reviewed the August Maintenance Staff Report and answered questions from Board members about specific items in the report. President Meraz inquired about #2 of the staff report, working with Jeff Hall from the City of Hollister to setup new specification for the new homes fire sprinkler line and domestic lines at the meter boxes. President Meraz stated that the ad hoc committee had agreed to 1" meters and Jim Filice responded that the specification was in regard to the customer's side of the meter. Mr. Filice pointed out item #19 in the report, stating that they have started JAR testing San Justo Reservoir water testing for Potassium Permanganate at the Lessalt Water Treatment Plant this week for planning and design of the West Hills Water Treatment Plant.

During review of the Meter Reading Report for the period July 16 to August 15, 2012, Jim Filice noted the intertie meter data indicates the City received 26.0% of Lessalt water, while the District received 74.0%, and that the City owes the District almost 307 million gallons of water. Since the water allocation year began in February 2012, the City has received 37.9% of Lessalt treated water and the District has received 62.1%. Mr. Filice stated that the net total is still rising.

Jim Filice reviewed the groundwater level report and noted that well levels are continuing to trend downward due to the extra pumping this time of year.

11. Active Tasks Update: General Manager/Secretary Ridenhour reported that most of the tasks on the Active Tasks list have been covered in previous agenda items.

M. ALLOWANCE OF CLAIMS: The Board reviewed the District's Disbursement Summary for the period August 8 through September 11, 2012. Director Anderson questioned check #17659 in the amount of \$4,500 payable to Hansen & Co., Inc. which staff will look up and report back to the Board next month. Director Anderson also questioned check #17728 to Earthquake Sales, which General Manager/Secretary Ridenhour responded is for shelving that was purchased to use at the Ridgemark Water & Wastewater Treatment Plant.

Upon motion made by Director Anderson , seconded by Director Clapham, and carried 4-0 (Director Villalon absent), the Board approved the disbursements totaling \$1,085,710.71, which includes: \$741,460.56 for employee compensation and accounts payable to vendors; \$341,829.86 to the City of Hollister for payments collected on their sewer billings; and \$2,420.29 for customer refunds and checks returned for insufficient funds. Last check written as of September 10, 2012 was check #17757.

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
8/15/12	ACH 0354	EFTPS	-235.20
8/17/12	ACH 0355	RETURNED ACH (Ret. ACH 08-01)	-152.94
8/8/12	ACH 0356	RETURNED CHECK (Ret. Ck. 08-01)	-159.48
8/9/12	ACH 0357	RETURNED CHECK (Ret. Ck. 08-02)	-243.99
8/16/12	ACH 0358	RETURNED CHECK (Ret. Ck. 08-03)	-162.06
8/8/12	ACH 0359	Merchant Services	-480.32
8/31/12	ACH 0360	EFTPS	-22,262.88
8/23/12	ACH 0361	RETURNED CHECK (Ret. Ck. 08-04)	-234.00
8/23/12	ACH 0362	RETURNED CHECK (Ret. Ck. 08-05)	-200.14
8/24/12	ACH 0363	RETURNED CHECK (Ret. Ck. 08-06)	-78.23
8/31/12	ACH 0364	Merchant Services	-303.81
9/4/12	ACH 0365	Merchant Services	-214.95
9/4/12	ACH 0366	RETURNED CHECK (Ret. Ck. 09-01)	-221.88
8/15/12	DD 0632	Clapham, David G	-355.40
8/15/12	DD 0633	Meraz, David E	-186.70
8/15/12	DD 0634	Villalon, Daniel	-352.40
8/31/12	DD 0635	Alvarez, Abel	-4,459.30
8/31/12	DD 0636	Brill, Kelly L.	-4,705.49
8/31/12	DD 0637	Buck, Cathy L.	-6,749.16
8/31/12	DD 0638	Castro, Kevin G.	-4,645.99
8/31/12	DD 0639	Chavez, Jr., Manuel T.	-5,757.43
8/31/12	DD 0640	Eclarin, Ernesto P.	-4,304.40
8/31/12	DD 0641	Estrada, Thomas A.	-4,246.40
8/31/12	DD 0642	Filice, James L.	-7,168.87
8/31/12	DD 0643	Girouard, Kenneth R.	-6,618.06
8/31/12	DD 0644	Hagins, Patrick M.	-4,397.30
8/31/12	DD 0645	Imperatrice, Patrick L.	-5,875.33
8/31/12	DD 0646	Jackson, Patrick W.	-6,354.24
8/31/12	DD 0647	Malko, Kim A.	-2,516.94
8/31/12	DD 0648	Norman, III, Walter R.	-5,386.51
8/31/12	DD 0649	Padilla, David	-4,845.80
8/31/12	DD 0650	Porteur, Carol A.	-3,839.72
8/31/12	DD 0651	Ridenhour, Donald G	-9,678.94
8/31/12	DD 0652	Watson, Scott A.	-4,334.83
8/31/12	DD 0653	Zavala, Anabel G.	-4,081.85
8/31/12	DD 0654	Jackson, Norma	-320.43
8/9/12	17656	Corix Water Products	-2,442.87
8/13/12	17657	CM Analytical, Inc.	-5,655.00
8/13/12	17658	Everbank Commercial Finance, Inc.	-226.35
8/13/12	17659	Hansen & Co., Inc.	-4,500.00
8/13/12	17660	HD Supply Waterworks, Ltd.	-495.89
8/13/12	17661	Hollister-Sunnyslope W. T. A.	-44,427.47
8/13/12	17662	McGilloway, Ray, Brown & Kaufman	-1,450.00
8/13/12	17663	Municipal Code Corporation	-403.43
8/13/12	17664	Postal Graphics (was Post Net)	-33.01
8/13/12	17665	Staples Advantage	-349.49
8/13/12	17666	Toro Petroleum Corp.	-1,758.89
8/15/12	17667	Anderson, Dawn V	-188.70
8/15/12	17668	Hill, Kathleen A	-188.70
8/20/12	17669	A-1 Services	-373.00
8/20/12	17670	All Star Ready Mix, LLC	-294.74
8/20/12	17671	Anderson Pacific Engineering Constr, Inc.	-385,612.77
8/20/12	17672	Bianchi Kasavan & Pope, LLP	-1,431.00
8/20/12	17673	California Clean Energy LLC	-2,334.27

Date	Num	Name	Amount
8/20/12	17674	City of Hollister-Finance Dept	-341,829.86
8/20/12	17675	CM Analytical, Inc.	-1,610.00
8/20/12	17676	EBCO Pest Control	-55.00
8/20/12	17677	Staples Advantage	-209.97
8/21/12	17678	Void	0.00
8/21/12	17679	DAVID & JENNIFER COFFEY	-10.07
8/21/12	17680	ROGER L FOLMER	-192.74
8/21/12	17681	ROGER L FOLMER	-165.33
8/21/12	17682	JUSTIN & JENNIFER GILSOUL	-42.95
8/21/12	17683	MARY HAMMOND	-26.69
8/21/12	17684	JANET MCLEAN	-88.02
8/21/12	17685	HECTOR G & YOLANDA MORA	-47.27
8/21/12	17686	JAIME & JOSHUA NORRIS	-9.94
8/21/12	17687	LUIS NUNEZ	-90.00
8/21/12	17688	PHILIP POSPISHEK	-82.22
8/21/12	17689	BILL SHELTON	-43.94
8/21/12	17690	KRISTY TRINIDAD	-93.10
8/21/12	17691	MERLE VON GRUBEN	-75.30
8/23/12	17692	Postmaster	-253.47
8/23/12	17693	Calif. Dept. of Public Health - OCP	-500.00
8/27/12	17694	All Star Ready Mix, LLC	-625.08
8/27/12	17695	AT&T	-282.65
8/27/12	17696	Auto Tech Service Center, Inc.	-69.28
8/27/12	17697	Fastenal Company	-8.52
8/27/12	17698	Ferguson Enterprises, Inc.	-29.05
8/27/12	17699	Greenwood Chevrolet	-162.49
8/27/12	17700	Hach Company	-4,275.23
8/27/12	17701	Harbor Freight Tools	-341.36
8/27/12	17702	Mid Valley Supply	-239.23
8/27/12	17703	Monterey Bay Water Works Assn. (MBWWA)	-300.00
8/27/12	17704	Noland Hamerly Etienne & Hoss	-2,316.19
8/27/12	17705	P G & E	-35,198.86
8/27/12	17706	PAPA	-80.00
8/27/12	17707	Penninsula Communications	-261.38
8/27/12	17708	Quinn Company	-18.49
8/27/12	17709	Radio Shack (Crystal T.V.)	-64.93
8/27/12	17710	RMC Water and Environment	-1,421.30
8/27/12	17711	San Benito Tire, Inc.	-221.59
8/27/12	17712	Sierra Chemical Co.	-1,129.29
8/27/12	17713	Stargazer Packaging	-477.16
8/27/12	17714	Toro Petroleum Corp.	-1,456.57
8/27/12	17715	Verizon Wireless	-292.00
8/31/12	17716	Employment Dev. Dept. (EDD) DE88 Pmts.	-8,797.63
8/31/12	17717	CalPERS - Retirement	-1,587.18
8/31/12	17718	Nationwide Retirements Solutions	-14,693.27
8/31/12	17719	BAC (Beneficial Administration Company)	-302.32
8/31/12	17720	CalPERS - Health Insurance	-12,046.07
8/31/12	17721	CalPERS - Retirement	-40,721.91
8/31/12	17722	Fort Dearborn Life Insurance Co.	-285.00
8/31/12	17723	Premier Access Insurance Co.	-3,147.64
8/27/12	17724	Postmaster	-1,780.77
8/30/12	17725	Porteur, Carol A.	-160.85
9/4/12	17726	Void	0.00
9/4/12	17727	Corix Water Products	-128.46
9/4/12	17728	Earthquake Sales, LLC	-825.00
9/4/12	17729	Everbank Commercial Finance, Inc.	-224.08
9/4/12	17730	Greenwood Chevrolet	-555.98
9/4/12	17731	John Smith Landfill	-18.72
9/4/12	17732	Kelly, Stephen F.	-15,363.04
9/4/12	17733	Mission Uniform Service	-644.10
9/4/12	17734	Monterey Bay Systems	-804.65
9/4/12	17735	Petty Cash	-49.16

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
9/4/12	17736	Razzolink.com	-99.95
9/4/12	17737	Recology San Benito County	-121.98
9/4/12	17738	Sierra Chemical Co.	-294.63
9/4/12	17739	South Valley Newspapers (Main St Media)	-36.25
9/4/12	17740	Wright Bros. Indust. Supply	-26.07
9/4/12	17741	Ace Hardware (Johnson Lumber Co.)	-187.16
9/10/12	17742	Norman, Ill, Walter R.	-118.51
9/10/12	17743	All Star Ready Mix, LLC	-262.17
9/10/12	17744	Cole-Parmer Instrument Co.	-346.30
9/10/12	17745	Gabilan Welding, Inc.	-600.21
9/10/12	17746	Void	0.00
9/10/12	17747	Mark Nicholson, Inc.	-4,323.00
9/10/12	17748	Penninsula Communications	-85.00
9/10/12	17749	Postal Graphics (was Post Net)	-11.22
9/10/12	17750	Postmaster	-67.00
9/10/12	17751	San Benito County Water District	-502.50
9/10/12	17752	South Valley Internet, Inc.	-17.95
9/10/12	17753	Staples	-221.12
9/10/12	17754	Staples Advantage	-292.48
9/10/12	17755	Toro Petroleum Corp.	-1,709.90
9/10/12	17756	U.S. Bank Corporate Payment Systems	-1,108.01
9/10/12	17757	Eclarin, Ernesto P.	-150.00
Total Disbursements			<u>-1,085,710.71</u>

N. STAFF REPORTS

- 1. Directors:** No report.
- 2. District Counsel:** Attorney Lowrey reported that he plans to attend the ACWA CLE conference in Napa, California on October 4th and 5th.
- 3. District Engineer:** No report.
- 4. Finance-HR Manager:** No report.
- 5. General Manager:** General Manager/Secretary Ridenhour reported that he will be leaving this evening for an out of town trip and will return to work on Wednesday, September 19th.

O. FUTURE AGENDA ITEMS: Future agenda items include: look at changing the Board meeting dates from the second Thursday of the month to the second Wednesday of the month.

The next regular meeting is scheduled to be held at 5:15 p.m. on Thursday, October 11, 2012.

P. ADJOURN: Upon motion made by Director Clapham, seconded by Director Hill, and carried 4-0 (Director Villalon absent), the meeting was adjourned at 6:27 p.m.

APPROVED BY THE BOARD: s/Dave Meraz
Dave Meraz, President

RESPECTFULLY SUBMITTED: s/Donald G. Ridenhour
Donald G. Ridenhour, Secretary