

MINUTES
Regular Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
May 21, 2019

A. CALL TO ORDER: The meeting was called to order at 4:30 p.m. by President Alcorn, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

B. ROLL CALL: Present: President Mike Alcorn, Director Judi Johnson, Director James Parker, Director Robert J. Rodriguez II, and Director Ann Ross.

C. PUBLIC COMMENT ON CLOSED SESSION MATTERS: Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of 3 minutes per speaker. No public comment was made.

Staff Present for Closed Session: General Manager/Secretary Don Ridenhour and Attorney Heidi Quinn.

D. CLOSED SESSION (PURSUANT TO Government Code Section 54956.9 & 54957.6): At 4:31 p.m. President Alcorn closed the meeting to the public to discuss the following:

1. **Conference with Legal Counsel** - Anticipated Litigation, Gov. Code § 54956.9(b): – One case.
2. **Conference with Labor Negotiators** - Gov. Code § 54957.6: District Negotiators: Mike Alcorn, Ann Ross, and Don Ridenhour reporting on progress of employee negotiations with District Staff and Utility Workers Union of American – AFL-CIO, Local 820.

President Alcorn reconvened the meeting to open session at 5:15 p.m.

E. PLEDGE OF ALLEGIANCE: High School student Jasmine Castillo led Directors, staff, and public in the Pledge of Allegiance.

F. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION: Attorney Heidi Quinn reported that on both items, a report was provided, Board direction was given, and no reportable action was taken by the Board.

G. APPROVAL OF AGENDA: Upon motion made by Director Johnson, seconded by Director Rodriguez, and carried 5-0, the agenda was approved as presented.

H. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No public comment was made.

Staff present for Open Session: General Manager/Secretary Don Ridenhour, Attorney Heidi Quinn, Executive Assistant/Stenographer Carol Porteur, Water/Wastewater Superintendent Jim Filice, Finance and Human Resource Manager Cathy Buck, and Associate Engineer Rob Hillebrecht.

I. CONSENT AGENDA:

1. Approval of Minutes – The Board reviewed the minutes for the Regular Meetings of March 19, 2019 and April 16, 2019.

2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of March 12, 2019 through May 13, 2019, totaling \$2,929,392.96, which includes \$2,222,326.29 for payments to vendors and employees, \$701,625.78 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$5,440.89 for customer refunds and checks returned. The last “ACH” (electronic payments) was ACH #1415, the last “DD” (direct deposit-electronic employee payments) was DD #2570, and the last check written was check #26871.

| Date | Number | Name | Amount |
|----------|----------|---|------------|
| 03/07/19 | ACH 1380 | RET EFT (EFT Ret 03-01) | -25.00 |
| 03/15/19 | ACH 1381 | EFTPS | -137.68 |
| 03/19/19 | ACH 1382 | RETURNED ACH (ACH Ret 03-01) | -143.85 |
| 03/19/19 | ACH 1383 | RETURNED ACH (ACH Ret 03-02) | -189.09 |
| 03/19/19 | ACH 1384 | RETURNED ACH (ACH Ret 03-03) | -124.83 |
| 03/29/19 | ACH 1385 | CalPERS – Retirement (Serv. Credit Purchases) | -1,036.00 |
| 03/29/19 | ACH 1386 | CalPERS – Retirement (PEPRA Withheld) | -1,943.23 |
| 03/29/19 | ACH 1387 | CalPERS – Retirement | -29,164.62 |
| 03/29/19 | ACH 1388 | CalPERS – Health Insurance | -15,720.22 |
| 03/29/19 | ACH 1389 | CalPERS – Retirement (SIP 457) | -6,359.00 |
| 03/29/19 | ACH 1390 | EFTPS | -26,409.46 |
| 03/29/19 | ACH 1391 | Employment Dev. Dept. (EDD) DE88 Pmts. | -10,628.78 |
| 03/21/19 | ACH 1392 | RET EFT (EFT Ret 03-02) | -25.00 |
| 03/22/19 | ACH 1393 | RETURNED CHECK (Ck Ret 03-01) | -262.00 |
| 04/03/19 | ACH 1394 | Merchant Services | -1,817.92 |
| 04/01/19 | ACH 1395 | North American Bancard | -20.83 |
| 04/04/19 | ACH 1396 | Merchant Services | -2.97 |

| Date | Number | Name | Amount |
|-------------|---------------|---|---------------|
| 04/15/19 | ACH 1397 | EFTPS | -145.70 |
| 04/11/19 | ACH 1398 | RETURNED CHECK (Ck Ret 04-01) | -238.35 |
| 04/16/19 | ACH 1399 | RETURNED ACH (ACH Ret 04-01) | -235.84 |
| 04/17/19 | ACH 1400 | RETURNED CHECK (Ck Ret 04-02) | -151.73 |
| 04/17/19 | ACH 1401 | RETURNED ACH (ACH Ret 04-02) | -163.71 |
| 04/17/19 | ACH 1402 | RETURNED ACH (ACH Ret 04-03) | -140.68 |
| 04/19/19 | ACH 1403 | RETURNED CHECK (Ck Ret 04-03) | -134.34 |
| 04/30/19 | ACH 1404 | CalPERS – Retirement (Serv. Credit Purchases) | -1,036.00 |
| 04/30/19 | ACH 1405 | CalPERS – Retirement (PEPRA Withheld) | -2,169.63 |
| 04/30/19 | ACH 1406 | CalPERS – Retirement | -35,124.18 |
| 04/30/19 | ACH 1407 | CalPERS – Health Insurance | -15,720.22 |
| 04/30/19 | ACH 1408 | CalPERS – Retirement (SIP 457) | -6,359.00 |
| 04/30/19 | ACH 1409 | EFTPS | -33,187.12 |
| 04/30/19 | ACH 1410 | Employment Dev. Dept. (EDD) DE88 Pmts. | -13,752.26 |
| 04/01/19 | ACH 1411 | North American Bancard | -3.00 |
| 05/01/19 | ACH 1412 | North American Bancard | -629.63 |
| 05/03/19 | ACH 1413 | Merchant Services | -228.14 |
| 05/03/19 | ACH 1414 | North American Bancard | -998.87 |
| 05/06/19 | ACH 1415 | American Express | -19.73 |
| 03/15/19 | DD 2518 | Alcorn, Michael H. | -184.70 |
| 03/15/19 | DD 2519 | Johnson, Judi H. | -184.70 |
| 03/15/19 | DD 2520 | Parker, James F | -92.35 |
| 03/15/19 | DD 2521 | Rodriguez, II, Robert J. | -138.53 |
| 03/15/19 | DD 2522 | Ross, Ann C. | -230.88 |
| 03/29/19 | DD 2523 | Alvarez, Abel | -5,631.62 |
| 03/29/19 | DD 2524 | Bernal, Melissa M | -2,680.44 |
| 03/29/19 | DD 2525 | Boltz, William K | -6,783.60 |
| 03/29/19 | DD 2526 | Buck, Cathy L. | -5,947.91 |
| 03/29/19 | DD 2527 | Burbank, Jr., Dee J. | -5,622.35 |
| 03/29/19 | DD 2528 | Castro, Kevin G. | -5,835.60 |
| 03/29/19 | DD 2529 | Chavez, Jr., Manuel T. | -7,179.19 |
| 03/29/19 | DD 2530 | Eclarin, Ernesto P. | -6,893.60 |
| 03/29/19 | DD 2531 | Filice, James L. | -7,430.99 |
| 03/29/19 | DD 2532 | Hagins, Patrick M. | -4,631.57 |
| 03/29/19 | DD 2533 | Hernandez, Bazilio | -5,196.65 |
| 03/29/19 | DD 2534 | Hillebrecht, Robert B. | -4,815.91 |
| 03/29/19 | DD 2535 | Jackson, Patrick W. | -5,762.18 |
| 03/29/19 | DD 2536 | Malko, Kim A. | -3,668.96 |

| Date | Number | Name | Amount |
|-------------|---------------|-----------------------------|---------------|
| 03/29/19 | DD 2537 | Norman, III, Walter R. | -5,353.67 |
| 03/29/19 | DD 2538 | Padilla, David | -5,325.25 |
| 03/29/19 | DD 2539 | Porteur, Carol A. | -4,410.34 |
| 03/29/19 | DD 2540 | Quick, Troy E. | -6,472.26 |
| 03/29/19 | DD 2541 | Ridenhour, Donald G. | -10,565.76 |
| 03/29/19 | DD 2542 | Roberts, Kelly L. | -4,747.08 |
| 03/29/19 | DD 2543 | Watson, Scott A. | -6,914.69 |
| 03/29/19 | DD 2544 | Zavala, Anabel G. | -4,196.92 |
| 04/15/19 | DD 2545 | Alcorn, Michael H. | -277.05 |
| 04/15/19 | DD 2546 | Johnson, Judi H. | -92.35 |
| 04/15/19 | DD 2547 | Parker, James F | -92.35 |
| 04/15/19 | DD 2548 | Ross, Ann C. | -361.40 |
| 04/30/19 | DD 2549 | Alvarez, Abel | -5,642.95 |
| 04/30/19 | DD 2550 | Bernal, Melissa M | -2,669.32 |
| 04/30/19 | DD 2551 | Boltz, William K | -6,610.84 |
| 04/30/19 | DD 2552 | Buck, Cathy L. | -6,290.32 |
| 04/30/19 | DD 2553 | Burbank, Jr., Dee J. | -5,141.75 |
| 04/30/19 | DD 2554 | Castro, Kevin G. | -5,757.69 |
| 04/30/19 | DD 2555 | Chavez, Jr., Manuel T. | -7,721.43 |
| 04/30/19 | DD 2556 | Eclarin, Ernesto P. | -6,511.38 |
| 04/30/19 | DD 2557 | Filice, James L. | -7,836.06 |
| 04/30/19 | DD 2558 | Hagins, Patrick M. | -4,631.58 |
| 04/30/19 | DD 2559 | Hernandez, Bazilio | -5,755.57 |
| 04/30/19 | DD 2560 | Hillebrecht, Robert B. | -5,037.14 |
| 04/30/19 | DD 2561 | Jackson, Patrick W. | -6,169.79 |
| 04/30/19 | DD 2562 | Malko, Kim A. | -3,653.46 |
| 04/30/19 | DD 2563 | Norman, III, Walter R. | -5,353.65 |
| 04/30/19 | DD 2564 | Padilla, David | -5,911.24 |
| 04/30/19 | DD 2565 | Porteur, Carol A. | -4,656.68 |
| 04/30/19 | DD 2566 | Quick, Troy E. | -6,309.02 |
| 04/30/19 | DD 2567 | Ridenhour, Donald G. | -11,065.45 |
| 04/30/19 | DD 2568 | Roberts, Kelly L. | -4,729.12 |
| 04/30/19 | DD 2569 | Watson, Scott A. | -6,941.55 |
| 04/30/19 | DD 2570 | Zavala, Anabel G. | -4,229.18 |
| 03/18/19 | 26658 | Padilla, David | -150.00 |
| 03/18/19 | 26659 | AT&T | -192.84 |
| 03/18/19 | 26660 | B.W.S. Distributors, Inc. | -136.26 |
| 03/18/19 | 26661 | Bianchi Kasavan & Pope, LLP | -623.11 |

| Date | Number | Name | Amount |
|-------------|---------------|--|---------------|
| 03/18/19 | 26662 | Bryce Consulting, Inc. | -4,590.00 |
| 03/18/19 | 26663 | Calgon Carbon Corporation | -48,402.00 |
| 03/18/19 | 26664 | Central Ag Supply LLC | -1,095.57 |
| 03/18/19 | 26665 | City of Hollister-Finance Dept | -31.22 |
| 03/18/19 | 26666 | Coast Counties Glass | -123.00 |
| 03/18/19 | 26667 | De Lay & Laredo | -3,741.50 |
| 03/18/19 | 26668 | E.H. Wachs Co. | -135.12 |
| 03/18/19 | 26669 | Hach Company | -1,829.73 |
| 03/18/19 | 26670 | Primex | -3,486.50 |
| 03/18/19 | 26671 | Recology San Benito County | -200.00 |
| 03/18/19 | 26672 | San Benito County Water District - Pumping | -7,035.35 |
| 03/18/19 | 26673 | Specialty Construction Inc. | -165,034.00 |
| 03/18/19 | 26674 | Sunnyslope County Water - Retainage | -8,686.00 |
| 03/18/19 | 26675 | Trans Union LLC | -130.65 |
| 03/18/19 | 26676 | True Value Hardware | -19.47 |
| 03/18/19 | 26677 | City of Hollister-Finance Dept | -348,783.87 |
| 03/22/19 | 26678 | Postmaster | -180.22 |
| 03/25/19 | 26679 | WILLIAM E ARZIE | -54.00 |
| 03/25/19 | 26680 | JACKIE M BALLINGER | -44.49 |
| 03/25/19 | 26681 | ROY & CINDY ESCUDERO | -30.28 |
| 03/25/19 | 26682 | DEWAYNE ANDERSON & MAGGIE PEREZ | -212.27 |
| 03/25/19 | 26683 | JOVITA BARRON REYES | -189.79 |
| 03/25/19 | 26684 | Brenntag Pacific, Inc. | -6,793.94 |
| 03/25/19 | 26685 | EBCO Pest Control | -60.00 |
| 03/25/19 | 26686 | First Trust Alarm Company | -698.00 |
| 03/25/19 | 26687 | Frank A Olsen Co. | -1,403.33 |
| 03/25/19 | 26688 | Kennedy/Jenks Consultants | -32,419.68 |
| 03/25/19 | 26689 | OnTrac | -70.74 |
| 03/25/19 | 26690 | Power Equipment Co. | -13.00 |
| 03/25/19 | 26691 | Staples Advantage | -264.36 |
| 03/25/19 | 26692 | Star Concrete | -299.46 |
| 03/25/19 | 26693 | Toro Petroleum Corp. | -1,661.87 |
| 03/29/19 | 26694 | Nationwide Retirements Solutions | -15,699.00 |
| 03/29/19 | 26695 | United Way of San Benito County | -150.00 |
| 03/29/19 | 26696 | Dearborn National Life Insurance Company | -346.41 |
| 03/29/19 | 26697 | HealthSmart Benefit Solutions, Inc. (VSP) | -329.62 |
| 03/29/19 | 26698 | Premier Access Insurance Co. | -3,361.69 |
| 03/26/19 | 26699 | Petty Cash | -24.98 |

| Date | Number | Name | Amount |
|-------------|---------------|---------------------------------------|---------------|
| 03/29/19 | 26700 | Postmaster | -2,098.81 |
| 04/01/19 | 26701 | NANCY J MARTINEZ | -14.30 |
| 04/01/19 | 26702 | RAM PROPERTY MGMT | -54.19 |
| 04/01/19 | 26703 | AT&T | -516.55 |
| 04/01/19 | 26704 | Auto Tech Service Center, Inc. | -80.38 |
| 04/01/19 | 26705 | B.W.S. Distributors, Inc. | -36.05 |
| 04/01/19 | 26706 | Ben Caputo Printing | -4,306.27 |
| 04/01/19 | 26707 | Brenntag Pacific, Inc. | -4,808.57 |
| 04/01/19 | 26708 | Brigantino Irrigation | -100.96 |
| 04/01/19 | 26709 | Central Ag Supply LLC | -229.35 |
| 04/01/19 | 26710 | Corix Water Products | -178.13 |
| 04/01/19 | 26711 | Earth Systems Pacific | -696.00 |
| 04/01/19 | 26712 | Ebix, Inc. | -385.46 |
| 04/01/19 | 26713 | Edges Electrical Group, LLC | -278.62 |
| 04/01/19 | 26714 | Ferguson Enterprises, Inc. | -207.55 |
| 04/01/19 | 26715 | Hollister Auto Parts, Inc. | -306.12 |
| 04/01/19 | 26716 | Itron, Inc. | -8,378.25 |
| 04/01/19 | 26717 | Konica Minolta Premier Finance | -412.91 |
| 04/01/19 | 26718 | MBS Business Systems | -583.32 |
| 04/01/19 | 26719 | Mc Master-Carr | -41.18 |
| 04/01/19 | 26720 | Mission Uniform Service | -838.04 |
| 04/01/19 | 26721 | Palace Business Solutions | -580.54 |
| 04/01/19 | 26722 | Primex | -2,140.00 |
| 04/01/19 | 26723 | Radio Shack (Crystal T.V.) | -16.23 |
| 04/01/19 | 26724 | Razzolink.com | -76.95 |
| 04/01/19 | 26725 | San Benito County-Mosq Abate. Program | -126.23 |
| 04/01/19 | 26726 | San Benito Tire Pros & Automotive | -26.95 |
| 04/01/19 | 26727 | South Valley Internet, Inc. | -20.45 |
| 04/01/19 | 26728 | Star Concrete | -251.49 |
| 04/01/19 | 26729 | Veolia Water Technologies | -46,619.00 |
| 04/01/19 | 26730 | Verizon Wireless | -282.02 |
| 04/01/19 | 26731 | ACWA/JPIA | -13,187.34 |
| 04/01/19 | 26732 | AT&T | -209.62 |
| 04/08/19 | 26733 | Ace Hardware (Johnson Lumber Co.) | -704.89 |
| 04/08/19 | 26734 | AT&T | -549.06 |
| 04/08/19 | 26735 | Atlas Copco Compressors, Inc. | -1,561.33 |
| 04/08/19 | 26736 | Auto Tech Service Center, Inc. | -2,140.00 |
| 04/08/19 | 26737 | B.S.K. Analytical Laboratories, Inc. | -1,710.00 |

| Date | Number | Name | Amount |
|-------------|---------------|-------------------------------------|---------------|
| 04/08/19 | 26738 | Bracewell Engineering, Inc. | -140.00 |
| 04/08/19 | 26739 | Brenntag Pacific, Inc. | -4,803.73 |
| 04/08/19 | 26740 | CM Analytical, Inc. | -5,685.00 |
| 04/08/19 | 26741 | Ferguson Enterprises, Inc. | -26.77 |
| 04/08/19 | 26742 | Hach Company | -3,397.14 |
| 04/08/19 | 26743 | Mc Kinnon Lumber Co., Inc. | -297.14 |
| 04/08/19 | 26744 | P G & E | -10,391.35 |
| 04/08/19 | 26745 | Palace Business Solutions | -119.63 |
| 04/08/19 | 26746 | Pinnacle Agriculture | -846.40 |
| 04/08/19 | 26747 | Ryan Herco Flow Solutions | -106.83 |
| 04/08/19 | 26748 | San Benito County-Clerk | -400.00 |
| 04/08/19 | 26749 | San Benito County Water District | -191,416.06 |
| 04/08/19 | 26750 | Toro Petroleum Corp. | -1,537.59 |
| 04/08/19 | 26751 | Transact Technologies Inc. | -145.67 |
| 04/08/19 | 26752 | U.S. Bank Corporate Payment Systems | -2,834.59 |
| 04/15/19 | 26753 | STEPHANIE A ADAIR | -190.35 |
| 04/15/19 | 26754 | JOSHUA S & JACOB AN | -198.51 |
| 04/15/19 | 26755 | CLAIRE DEL CURTO | -115.32 |
| 04/15/19 | 26756 | GRANITE ROCK | -486.80 |
| 04/15/19 | 26757 | ANNA MAE ZAMORA | -56.06 |
| 04/15/19 | 26758 | NOREEN ZANELLA | -105.75 |
| 04/15/19 | 26759 | A-1 Services | -403.00 |
| 04/15/19 | 26760 | Brenntag Pacific, Inc. | -7,279.30 |
| 04/15/19 | 26761 | Bryce Consulting, Inc. | -340.00 |
| 04/15/19 | 26762 | Calgon Carbon Corporation | -48,402.00 |
| 04/15/19 | 26763 | Central Ag Supply LLC | -264.12 |
| 04/15/19 | 26764 | City National Bank | -168,881.16 |
| 04/15/19 | 26765 | City of Hollister-Finance Dept | -352,841.91 |
| 04/15/19 | 26766 | Mark Nicholson, Inc. | -7,084.00 |
| 04/15/19 | 26767 | Mitch's Certified Classes, Inc | -300.00 |
| 04/15/19 | 26768 | Recology San Benito County | -200.00 |
| 04/15/19 | 26769 | Trans Union LLC | -100.90 |
| 04/15/19 | 26770 | USA Blue Book | -107.86 |
| 04/22/19 | 26771 | A-1 Services | -403.00 |
| 04/22/19 | 26772 | Bianchi Kasavan & Pope, LLP | -387.50 |
| 04/22/19 | 26773 | Brenntag Pacific, Inc. | -7,946.09 |
| 04/22/19 | 26774 | CM Analytical, Inc. | -21,780.00 |
| 04/22/19 | 26775 | De Lay & Laredo | -2,100.00 |

| Date | Number | Name | Amount |
|-------------|---------------|-------------------------------------|---------------|
| 04/22/19 | 26776 | EBCO Pest Control | -60.00 |
| 04/22/19 | 26777 | Endress & Hauser, Inc. | -1,877.65 |
| 04/22/19 | 26778 | Hach Company | -133.45 |
| 04/22/19 | 26779 | John Smith Road Landfill | -39.40 |
| 04/22/19 | 26780 | Monterey Bay Air Resources District | -4,622.00 |
| 04/22/19 | 26781 | Postal Graphics | -31.04 |
| 04/22/19 | 26782 | Quinn Company | -1,102.46 |
| 04/22/19 | 26783 | San Benito County Water District | -122.00 |
| 04/22/19 | 26784 | Star Concrete | -452.03 |
| 04/22/19 | 26785 | Toro Petroleum Corp. | -1,962.05 |
| 04/22/19 | 26786 | Filice, James L. | -27.99 |
| 04/22/19 | 26787 | Jon R. Bryan | -40.60 |
| 04/23/19 | 26788 | Postmaster | -180.22 |
| 04/29/19 | 26789 | TIMOTHY REILLY & AMBER EDWARDS | -8.69 |
| 04/29/19 | 26790 | GRANITE ROCK | -156.60 |
| 04/29/19 | 26791 | JOSH J MULLER & VINCE G HUMMEL | -61.38 |
| 04/29/19 | 26792 | PABLO M & KALEIGH M MARTINEZ | -54.53 |
| 04/29/19 | 26793 | ROBERT MITCHELL | -43.65 |
| 04/29/19 | 26794 | PIVETTI CO | -146.33 |
| 04/29/19 | 26795 | JACK SCUTCHALL | -95.36 |
| 04/29/19 | 26796 | FREDERIC & BRIGITTE SPALANZANI | -50.99 |
| 04/29/19 | 26797 | VILLA & SONS | -456.92 |
| 04/29/19 | 26798 | JULIE CHERYL & EDWARD C WALTERS | -15.66 |
| 04/29/19 | 26799 | Brenntag Pacific, Inc. | -17,615.35 |
| 04/29/19 | 26800 | Brigantino Irrigation | -406.85 |
| 04/29/19 | 26801 | Calcon System, Inc. | -18,979.89 |
| 04/29/19 | 26802 | Central Ag Supply LLC | -77.92 |
| 04/29/19 | 26803 | Earth Systems Pacific | -1,878.50 |
| 04/29/19 | 26804 | Frank A Olsen Co. | -6,499.42 |
| 04/29/19 | 26805 | Konica Minolta Premier Finance | -416.76 |
| 04/29/19 | 26806 | Melissa Data Corp. | -1,695.00 |
| 04/29/19 | 26807 | Palace Business Solutions | -589.45 |
| 04/29/19 | 26808 | Pinnacle Agriculture | -779.10 |
| 04/29/19 | 26809 | San Benito Tire Pros & Automotive | -40.00 |
| 04/29/19 | 26810 | Specialty Construction Inc. | -315,452.25 |
| 04/29/19 | 26811 | Sunnyslope County Water - Retainage | -16,602.75 |
| 04/29/19 | 26812 | Toro Petroleum Corp. | -67.25 |
| 04/29/19 | 26813 | USA Blue Book | -33.68 |

| Date | Number | Name | Amount |
|-------------|---------------|---|---------------|
| 04/29/19 | 26814 | Verizon Wireless | -277.45 |
| 04/30/19 | 26815 | Nationwide Retirements Solutions | -19,699.00 |
| 04/30/19 | 26816 | Dearborn National Life Insurance Company | -346.41 |
| 04/30/19 | 26817 | HealthSmart Benefit Solutions, Inc. (VSP) | -329.62 |
| 04/30/19 | 26818 | Premier Access Insurance Co. | -3,361.69 |
| 04/30/19 | 26819 | Postmaster | -2,099.24 |
| 04/29/19 | 26820 | VOID | 0.00 |
| 04/29/19 | 26821 | O'Reilly Auto Parts | -8.02 |
| 04/29/19 | 26822 | Postmaster | -24.00 |
| 04/29/19 | 26823 | Razzolink.com | -76.95 |
| 04/30/19 | 26824 | Buck, Cathy L. | -469.22 |
| 04/30/19 | 26825 | Filice, James L. | -3,649.18 |
| 04/30/19 | 26826 | Hillebrecht, Robert B. | -1,993.48 |
| 04/30/19 | 26827 | Jackson, Patrick W. | -3,028.62 |
| 04/30/19 | 26828 | Porteur, Carol A. | -1,920.84 |
| 04/30/19 | 26829 | Ridenhour, Donald G. | -4,494.66 |
| 04/30/19 | 26830 | Neopost USA, Inc. | -2,654.00 |
| 05/06/19 | 26831 | Ace Hardware (Johnson Lumber Co.) | -273.67 |
| 05/06/19 | 26832 | AT&T | -510.36 |
| 05/06/19 | 26833 | Auto Tech Service Center, Inc. | -2,150.00 |
| 05/06/19 | 26834 | Brenntag Pacific, Inc. | -26,450.66 |
| 05/06/19 | 26835 | Corix Water Products | -106.18 |
| 05/06/19 | 26836 | First Trust Alarm Company | -204.00 |
| 05/06/19 | 26837 | Hach Company | -680.59 |
| 05/06/19 | 26838 | Kennedy/Jenks Consultants | -49,143.46 |
| 05/06/19 | 26839 | Mission Uniform Service | -1,065.84 |
| 05/06/19 | 26840 | Pinnacle HealthCare | -40.00 |
| 05/06/19 | 26841 | San Benito County Water District | -315,108.05 |
| 05/06/19 | 26842 | San Benito Tire Pros & Automotive | -20.00 |
| 05/06/19 | 26843 | Shape, Inc. | -5,452.64 |
| 05/06/19 | 26844 | South Valley Internet, Inc. | -20.45 |
| 05/06/19 | 26845 | Toro Petroleum Corp. | -2,115.66 |
| 05/13/19 | 26846 | Hillebrecht, Robert B. | -33.41 |
| 05/13/19 | 26847 | HECTOR & MARIANA ARIAS | -231.18 |
| 05/13/19 | 26848 | SAMANTHA L HINDMAN | -63.93 |
| 05/13/19 | 26849 | PIVETTI & CO. | -126.06 |
| 05/13/19 | 26850 | VILLA & SONS | -343.08 |
| 05/13/19 | 26851 | Ace Hardware (Johnson Lumber Co.) | -36.23 |

| Date | Number | Name | Amount |
|-------------|---------------|--|-------------------------|
| 05/13/19 | 26852 | AT&T | -547.67 |
| 05/13/19 | 26853 | Bracewell Engineering, Inc. | -140.00 |
| 05/13/19 | 26854 | Calif. Clean Energy LLC | -2,679.15 |
| 05/13/19 | 26855 | City of Hollister-Finance Dept | -73.84 |
| 05/13/19 | 26856 | Corix Water Products | -85.94 |
| 05/13/19 | 26857 | Credit Consulting Services, Inc. | -69.24 |
| 05/13/19 | 26858 | Employee Relations, Inc. | -28.85 |
| 05/13/19 | 26859 | Hach Company | -528.16 |
| 05/13/19 | 26860 | John Smith Road Landfill | -3,035.84 |
| 05/13/19 | 26861 | Mc Kinnon Lumber Co., Inc. | -209.48 |
| 05/13/19 | 26862 | Mc Master-Carr | -437.66 |
| 05/13/19 | 26863 | P G & E | -8,715.46 |
| 05/13/19 | 26864 | Recology San Benito County | -200.00 |
| 05/13/19 | 26865 | San Benito County Water District | -181.00 |
| 05/13/19 | 26866 | Star Concrete | -816.89 |
| 05/13/19 | 26867 | State Water Resources Control Board-DWOC | -60.00 |
| 05/13/19 | 26868 | Trans Union LLC | -175.06 |
| 05/13/19 | 26869 | U.S. Bank Corporate Payment Systems | -5,942.54 |
| 05/13/19 | 26870 | AT&T | -96.12 |
| 05/13/19 | 26871 | Caliber Collision - Hollister | -7,484.47 |
| | | | \$ -2,929,392.96 |

Director Johnson commented on several of the disbursement items that were previously explained to her by Finance Manager, Cathy Buck.

Upon motion made by Director Johnson, seconded by Director Ross, and carried 5-0, the consent agenda was approved as presented.

J. NEW BUSINESS:

- 1. CONSIDER PROCLAIMING MAY 2019 AS “WATER AWARENESS MONTH” (Not a project under CEQA per Article 20, Section 15378):** General Manager/Secretary Ridenhour introduced Shawn Novack, Water Conservation Program Manager of Water Resources Association of San Benito County. Mr. Novack explained that for the past twenty-seven years, the month of May has been celebrated as water awareness month. Each year, new water awareness issues are brought forward to inform and educate California agricultural and urban water users. Mr. Novack complimented the community

on the water saving efforts over the past year. Shawn Novack read this year's Resolution, which reads as follows:

RESOLUTION

WATER AWARENESS MONTH – MAY 2019

WHEREAS, California's arid and semiarid climate, its ambitious and evolving economy, its continually growing population and climate change have combined to make shortages and conflicting demands the norm; and

WHEREAS, the health, welfare and quality of life for our community depends on a reliable, high quality water supply; and

WHEREAS, the state, county, cities and concerned citizens make strong efforts to foster wise decisions concerning water issues and water use; and

WHEREAS, California has enacted legislation to promote sustainable groundwater management practices;

WHEREAS, the fact that California will experience periodic droughts; whereas efficient use of water is critical not only during drought periods, **but at all times**; and

WHEREAS, during May 2019, the Sunnyslope County Water District is inviting everyone to find out ways to save water both at work and at home;

NOW, THEREFORE, the Sunnyslope County Water District does proclaim May 2019 as Water Awareness Month and urge all citizens, businesses, industries, institutions and public agencies to review their water use and water systems for water use efficiency and to contact the Water Resources Association of San Benito County for water saving ideas and assistance.

Upon motion made by Director Johnson, seconded by Director Rodriguez, and carried 5-0, the Board proclaimed May 2019 as "Water Awareness Month."

2. **CONSIDER AUTHORIZING ADDITIONAL PAYMENTS TO CALPERS RETIREMENT (NOT TO EXCEED \$1.1M) TO PAY THE PROJECTED UNFUNDED ACCRUED LIABILITY (UAL) OF THE DISTRICT'S RETIREMENT PLANS (RATE PLAN 620 AND RATE PLAN 26656) (Not a project under CEQA per Article 20, Section 15378):** Finance and Human Resource Manager Cathy Buck explained that the District's pension plan is part of the Miscellaneous Risk Pool of the California Public Employees Retirement System (CalPERS), a cost sharing

multiple-employer defined benefit pension plan administered by CalPERS. The District's contribution rate is actuarially determined by the CalPERS Actuarial Office and is broken down into various components that make up the overall rate charged to the District based on current employee's payroll. An Annual Valuation Report is prepared by CalPERS and is published in the fall. There is always a time lag for the actuarial reports, and the most recent Valuation Report, as of June 30, 2017, which was published in August 2018. The current required contributions for the District are summarized below.

| | Rate Plan 620 "Classic" | Rate Plan 26656 "PEPRA" |
|---|----------------------------|----------------------------|
| Required Contributions Fiscal Year 2018-19: | | |
| Employer Normal Cost Rate ¹ | 12.212% | 6.842% |
| Employer Payment of Unfunded Liability | \$ 23,959 | \$ 714 |
| Employer Payment of Member Contributions (EPMC) ¹ | 8.000% | N/A |
| Less: Employee Cost Sharing ¹ | 2.000% | N/A |
| Employee Contribution Rate ¹ | N/A | 6.250% |
| Actuarial Projection of UAL as of 6/30/19 ² | \$ 1,085,858 | \$ 7,283 |
| Required Contributions Fiscal Year 2019-20: | | |
| Employer Normal Cost Rate ^{1,2} | 13.182% | 6.985% |
| Employer Payment of Unfunded Liability | \$ 41,363 | \$ 3,850 |
| Employer Payment of Member Contributions (EPMC) ¹ | 8.000% | N/A |
| Less: Employee Cost Sharing ¹ | 2.000% | N/A |
| Employee Contribution Rate ¹ | N/A | 6.250% |
| Projection of UAL as of 6/30/20 ² | \$ 0 | \$ 0 |
| ¹ Percent of PERS'able payroll. | | |
| ² This is a projection. If the actual investment returns for Fiscal Years 2017-18 and 2018-19 differ from 7.25 percent, the actual contribution requirements will differ from those shown. These results also assume there are no future plan changes, no further changes in assumptions, and no liability gains or losses, etc. | | |

Paying off the projected unfunded liability is never a guarantee that we will *not* have a future unfunded liability, or be over-funded in the future. The goal of the actuarial calculations is that we will set aside and invest enough money during the working career of our employees to fully fund the retirement payouts they will receive during their (and their beneficiaries) retirement years. There are a great many factors that are weighed and assumptions made to determine our rate by the actuaries at CalPERS. However, paying down or paying off these unfunded accrued liabilities early can generate substantial savings for the District.

The amount of savings that can be achieved depends on how quickly we accelerate the amortization payments on the unfunded liability. Ms. Buck attached copies of pages 9-11 of the Actuarial Valuation report from both Rate Plans. The report from the Rate Plan 620 (Classic) indicates the remaining expected amortization period is 27 years. It shows that

by paying the UAL off over a 20-year period, the District could potentially save \$247,299 in interest costs, or by paying off over a 15-year period, the District could potentially save \$580,788. However, by paying off the UAL before 6/30/19, the District would save all of the interest, totaling \$1,314,615, and would not be required to make the \$41,363 payment in Fiscal Year 2019-20. The report from the Rate Plan 26656 (PEPRA) indicates the expected amortization period is 2 years. By paying the UAL before 6/30/19, the District would save interest of \$527, and would not be required to make the \$3,850 payment in Fiscal Year 2019-20. The total savings to the District would be \$1,315,142.

Ms. Buck stated that she has contacted our CalPERS Actuary, and she attached the two letters (one for each Rate Plan) that was sent to the District regarding the District's Lump Sum Payment request. The letters show where our plan stands "Pre-Payment" and "Post Payment".

President Alcorn inquired about when the District made a payment to CalPERS Retirement UAL in 2016, if that payment paid the account in full. Ms. Buck was not sure and explained that our UAL will probably never be paid in full, since it is just an actuarially determined "best guess" estimate. Ms. Buck retrieved our Annual Valuation Report as of June 30, 2016 from her office, and found the UAL balance reported here was actually \$2,807,287 at June 30, 2016 which noted our payment of \$1,655,673 towards the UAL was made on July 1, 2016.

Upon motion made by Director Johnson, seconded by Director Ross, and carried 4-1 (Director Parker opposed) the Board authorized additional payment to CalPERS Retirement (not to exceed \$1.1 M) to pay the actuarially projected Unfunded Accrued Liability (UAL) of the District's Retirement Plans (Rate Plan 620 and Rate Plan 26656). Director Parker explained that he voted no because he wanted to better understand what payment was made in 2016 toward the Unfunded Accrued Liability.

3. **CONSIDER APPROVAL AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH THE CITY OF HOLLISTER TO ALLOW THE INSTALLATION AND MAINTENANCE OF COMMUNICATION FACILITIES AT THE DISTRICT'S FAIRVIEW ROAD TANKS PROPERTY. (Categorically exempt from CEQA per Article 15301 (b) and (f):** General Manager/Secretary Ridenhour explained that the City of Hollister is improving their public safety radio communication facilities, and are in need of a location with elevation high enough to place a radio antenna. They would like to install a small antenna and necessary equipment at the District's Fairview Road tanks. Their proposed facilities would not interfere with the District's operation of the tanks and can be easily accommodated. The attached agreement provides the appropriate legal protection and would allow the City

communication facilities to be located adjacent to the District's tanks for three years, with an additional three year extension possible. Either party may cancel the agreement with the appropriate notice any time. The facilities are minor, and a \$1.00 per year fee is proposed for the use of the District's facilities. Mr. Ridenhour asks the Board to keep in mind that the City is another public agency, and remember that in September 2015, the City gifted one of the parcels and one of the tanks to the District.

Upon motion made by Director Johnson, seconded by Director Parker, and carried 5-0, the Board approved and authorized the General Manager to execute an agreement with the City of Hollister to allow the installation and maintenance of communication facilities at the District's Fairview Road tanks property.

4. **CONSIDER AUTHORIZING THE GENERAL MANAGER TO APPROVE A CONSTRUCTION CHANGE ORDER WITH SPECIALTY CONSTRUCTION TO DESIGN AND INSTALL A CATHODIC PROTECTION SYSTEM TO PROTECT THE GREENSAND FILTERS, GAC FILTERS, AND TREATED WATER TANK AT THE LESSALT WATER TREATMENT FACILITY NOT TO EXCEED \$76,000 (Categorically Exempt from CEQA per Article 19, Section 15301 (b):** Associate Engineer Rob Hillebrecht stated that on June 26, 2018 the Board of Directors awarded a construction contract to Specialty Construction, Inc. (SCI) for the construction of the second phase of the Crosstown Pipeline. As part of the approval, the Board authorized a \$4,913,464 contract plus an additional 5% or \$246,354 for potential change orders that may come up during construction. To date, approximately \$110,000 in change orders have been or expect to be issued, primarily due to previously unknown utility conflicts. On September 18, 2018, the Board also approved a change order not to exceed \$40,000 for installation of a sewer pipe at the Ridgemark Wastewater Treatment Plant.

The Lessalt Water Treatment Plant Upgrade was completed in 2014, with Specialty Construction Inc. acting as the general contractor. Along with other changes, this upgrade added two Greensand filter tanks, three Granular Activated Carbon (GAC) filter tanks, and a treated water storage tank to the facility. These tanks are made of welded steel and were painted to reduce corrosion. However, during the past 4 years of operation, District Staff have discovered significant spots of corrosion in several locations on these structures. In fact, a port on one of the tanks needed to be removed and a new one welded on as the original threads had fully corroded away. Staff believes that this point corrosion is primarily due to the presence of various dissimilar metals (e.g. carbon steel, stainless steel, brass, etc.) which causes increased electrolysis corrosion.

The most effective method to reduce electrolysis corrosion is to install a cathodic protection system. Limiting corrosion is key to ensuring the longevity and proper operation of this

expensive infrastructure. In 2015, cathodic protection was installed on the District's three distribution water storage tanks as part of the Tank Rehabilitation Project. While researching solutions for this issue, the District obtained a proposal from Corrpro, a major supplier for cathodic protection on large water infrastructure, to design and install a cathodic protection system on these tanks at Lessalt WTP. Due to Specialty Construction's familiarity with the upgraded Lessalt WTP site and operation, they are ideal for managing the installation of cathodic protection.

The proposed Change Order includes the base proposal amount from Corrpro with adjustments for sales tax, coordination and supervision, and markup by SCI. The Corrpro proposal explicitly excluded certain aspects of the installation, which SCI proposes to construct. However, the full extent of these items will not be entirely clear until Corrpro completes the design work. Thus, SCI will complete these on a Time and Materials basis not to exceed \$10,000.

As construction of the Crosstown Pipeline project is nearing its conclusion, Staff do not anticipate any significant additional change orders to this project. There remains plenty of contingency in the original contract for the proposed change order while maintaining a buffer should other unexpected circumstances arise.

Director Parker asked whether the problem was due to improper installation when the tanks were built, and Associate Engineer Hillebrecht responded no, going on to explain that it was his belief the corrosion was due to the various dissimilar metals used on the tanks.

High School student Garret Zaucha was in the audience and asked if using 100% stainless steel would help to avoid future problems, and Mr. Hillebrecht explained that stainless steel is expensive, so it would be cost prohibitive and therefore not recommended.

Upon motion made by Director Johnson, seconded by Director Parker, and carried 5-0, the Board authorized the General Manager to approve a construction change order with Specialty Construction to design and install a cathodic protection system to protect the greensand filters, GAC filters, and treated water tank at the Lessalt Water Treatment Facility not to exceed \$76,000.

- 5. CONSIDER AUTHORIZING BOARD MEMBERS TO ATTEND THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 5 PROGRAM TITLED "THE MONTECITO DEBRIS FLOW RESPONSE AND ADAPTING TO CHANGING WATER SUPPLIES" ON JUNE 13, 2019 IN SANTA BARBARA, CALIFORNIA:** General Manager/Secretary Ridenhour explained that ACWA Region 5 is holding a program and tour titled "The Montecito Debris Flow

Response and Adapting to Changing Water Supplies” on Thursday June 13th in Montecito and Santa Barbara. The program will begin at 10:00 a.m. at the Montecito Water District and end at 4:00 p.m. after touring Santa Barbara’s desalination water treatment plant. The cost of registration is \$45, and the total expenditure for attending the program and tour is approximately \$1,100 per person including registration, Board Member compensation, mileage reimbursement, and hotel accommodations for one night. If members carpool and no hotel accommodations are needed, the rate per person could be as low as \$450 per person.

The Board of Directors must approve any Director’s participation when representing the District in any official capacity and for them to receive expense reimbursement for any eligible expenses under District policy.

After a brief discussion, a motion was made by Director Ross to authorize those Board members interested to attend the Association of California Water Agencies (ACWA) Region 5 program on June 13, 2019. No second was received, so the motion failed.

K. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** No meeting.
2. **Water/Wastewater Committee:** No meeting.
3. **Finance Committee:** No meeting.
4. **Policy and Procedure Committee:** General Manager/Secretary Ridenhour reported that the committee met on May 16th and discussed and authorized letters to our State legislators in opposition to California Assembly Bill 217 and supportive of California Senate Bill 669 and 414. Mr. Ridenhour reported that letters had been sent to Assemblyman Rivas and Senator Caballero.
5. **Personnel Committee:** General Manager/Secretary Ridenhour reported that the committee met on March 21, 28, April 2, 3, 4, 22, 23, 29, 30 and May 1, to negotiate with staff and union representatives on the Union salary and benefit contract.
6. **Water Resources Association of San Benito County (WRA):** Director Johnson provided a written report for the meeting on April 4th. Topics discussed were ultra low-flow toilet replacements; the water survey program for residential plumbing retrofits for single family and multi-family homes; irrigation checks; theater ads; presentations in San Benito Live; earth day celebration satellites for irrigation; work on Sustainable

Groundwater Management Act (SGMA); water softener replacements; and school education programs.

Director Johnson stated that the next scheduled meeting is set for June 6, 2019.

At 6:10 p.m. Director Johnson excused herself from the meeting for a prior commitment.

7. **Operation Summary, Statement of Income, Investment Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement Reports:** Finance and Human Resource Manager Cathy Buck prepared her monthly written narrative report on the Operation Summary (thru April 30, 2019), Statement of Income (thru March 31, 2019), and Investment Summary (thru April 30, 2019). Ms. Buck asked if there were any questions, and there were none.

The District's Investment Summary report reflects the total cash balance as of April 30, 2019 of \$11,525,891.09, which includes posted interest totaling \$172,234.66 (ten months interest on the Money Market account, and interest on the LAIF investment that posted in July, October, January, and April).

Water/Wastewater Superintendent Jim Filice reported on the April 30, 2019 Maintenance Staff Report, and asked the Board if there were any questions, and there were none.

In review of the Meter Reading Report for the period of March 13, 2019 to April 17, 2019, the intertie meter data indicates the City received -7.2% of Lessalt Water Treatment Plant water, while the District received 107.2%, and the City received 100% of the West Hills Water Treatment Plant water, while the District received 0%. Mr. Filice stated that the balance owed by the City of Hollister is down a little.

Water/Wastewater Superintendent Jim Filice reported on the groundwater level report, stating that the water levels are cresting.

8. **Active Tasks Update:** General Manager/Secretary Ridenhour reported that the Water/Wastewater Utility Maintenance vacancy has been filled by Michael Vargas Garcia, who started work on May 6th. Michael comes to the District from the City of Gilroy, but has previously worked for the City of Hollister and lives here in town.

Mr. Ridenhour noted that there is nothing new to report for the Crosstown Pipeline construction project, but that SCI is still making progress. The last item will be the completion of the motor control center, which is supposed to arrive by the end of May, and then we will be at the mercy of PG&E to complete the power connection requirements.

General Manager/Secretary Ridenhour stated that he and Rob Hillebrecht **assisted the City of Hollister** with parks design consultant interviews. Mr. Ridenhour also **assisted the City of Monterey** with senior engineering interviews.

General Manager/Secretary Ridenhour attended the **ACWA Conference** in Monterey on May 8th & 9th. Mr. Ridenhour attended sessions on water rates, the Sustainable Groundwater Management Act, salt & nitrate control in groundwater, urban water conservation and water budgets, Federal water issues, and the Region 5 meeting. Keynote speakers Joaquin Esquivel (Chair of State Water Resources Control Board), Jared Blumenfeld (Secretary of Cal EPA), and Wade Crowfoot (Secretary of California Natural Resources Agency) all recent appointees of Governor Gavin Newsom, and they were all interesting to hear speak and provide an impression of the Governor's water priorities.

L. BOARD and STAFF REPORTS

1. **Directors:** Director Parker provided a detailed written report on his attending the ACWA Spring Conference in Monterey, CA May 7 – 9, 2019. Director Parker felt the conference was informative and was a great learning experience about water operations within the state and for the issues that are pending for the water community in general. Mr. Parker was thankful the District allowed him to attend.

Director Johnson also provided a detailed written report on her attendance of the ACWA JPIA meeting and the ACWA Spring Conference. Director Johnson also appreciated the District allowing her to attend, and stated that it was a great learning experience about water operations within the state and the issues that are pending for the water community in general.

2. **District Counsel:** No report.
3. **Finance and Human Resource Manager:** Cathy Buck stated that she would like to schedule a Finance Committee meeting to review and discuss the Budget for FY 2019-2020 before bringing it to the Board.
4. **Assistant Engineer:** Rob Hillebrecht reported that several housing developments within the District are beginning to move on their construction.
5. **General Manager:** No report.

M. FUTURE AGENDA ITEMS: FY 2019/2020 Budget; and Utility Workers Union of American – AFL-CIO. Local 820 Contract.

N. ADJOURNMENT: President Alcorn adjourned the meeting at 6:15 p.m.

APPROVED BY THE BOARD: *s/ Michael H. Alcorn*
Michael H. Alcorn, President

RESPECTFULLY SUBMITTED: *s/ Donald G. Ridenhour*
Donald G. Ridenhour, Secretary