

**MINUTES**  
**BOARD OF DIRECTORS**  
**SUNNYSLOPE COUNTY WATER DISTRICT**  
**Special Board Meeting**  
**June 29, 2011**

- A. CALL TO ORDER:** The meeting was called to order at 4:30 p.m. by President Meraz at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.
- B. APPROVAL OF AGENDA:** Upon motion made by Director Anderson, seconded by Director Clapham, and unanimously carried 4-0 (Director Keck, absent), the Board approved the Agenda as is.
- C. ROLL CALL: Directors Present:** President Dave Meraz, Dawn Anderson, Dave Clapham, and Danny Villalon. **Absent:** Vice President Doug Keck and Attorney Lloyd Lowrey. **Others Present:** Secretary Bryan Yamaoka.

**Others present for Open Session:** District Engineer Ken Girouard, Finance & Human Resource Manager Cathy Buck, Executive Assistant Carol Porteur, Shawn Novack from Water Resource Association, and Iris Priestaf and Chad Taylor from Todd Engineers.

- D. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS:** There were no public comments for *non-agendized* items and there were no audience introductions.

- E. EXECUTIVE SESSION:** President Meraz moved the meeting to closed session.

- 1. Conference with Real Property Negotiators.** Property: Purchase of lands for future well site:  
Property Identification: APN 020-280-022  
SSCWD Negotiators: Yamaoka, Girouard  
Property Owners: Campisi  
Under negotiation: Price and terms of payment.

- F. RECONVENE TO OPEN SESSION and REPORT ANY ACTIONS TAKEN IN EXECUTIVE SESSION:** President Meraz reconvened the meeting to open session at 5:00 p.m. He reported no action was taken; and direction was given to the negotiators.

**G. PUBLIC HEARING:**

1. Receive, Discuss, and Hold Public H, and prepared by Todd Engineers for Sunnyslope County Water District, City of Hollister, and San Benito County Water District.

General Manager Bryan Yamaoka introduced Iris Priestaf from Todd Engineers, the firm which prepared the 2010 Hollister Area Urban Water Management Plan for Sunnyslope County Water District, City of Hollister, and San Benito County Water District. Ms. Priestaf introduced Chad Taylor, also with Todd Engineers, as an important author of the HAUWMP. She explained that the basic outline to the plan is, State water code requirements, future water demand, the reliability of supply and water conservation.

Ms. Priestaf stated that we are looking at a requirement of “20 by 2020.” She went on to explain that State water code requirement mandates that urban areas throughout the State of California show a 20% reduction per capita in demand by the year 2020, and there will be an interim reduction requirement of 10% by 2015. She added, the Urban Water Management Plan is required to be updated every 5 years with years ending with 5 or 0; the current plan is off schedule and the required adoption was delayed until 7/1/11 due to the delay of Senate Bill 7; and the next plan will be due in 2015, which will put us back on schedule. Ms. Priestaf stated the content & format of the plan is prescribed by the

Department of Water Resources and State Water Board. She noted that the adoption of the HAUWMP is important because it is required to qualify for state grants and loans, and added that, more importantly, it is a planning tool for water supply and demand to make sure the two coincide going into the future.

Ms. Priestaf addressed the water demand for the 2020 plan, beginning with the water reduction for indoor use such as drinking water and water used for bathing; and for outdoor use such as irrigation. She explained there is a prescribed methodology where they look at the population and compare it to the water demand applied to those areas. One of the factors they are most interested in would be the water use over a baseline period. Todd Engineers has determined the baseline for the Hollister area to be 161 gallons of water per day, per person. By 2015 that figure needs to get down to 145 gallons per person, per day (a 10% reduction), and by 2020 down to 129 gallons per person, per day (a 20% reduction). Ms. Priestaf added their population estimate for Hollister to be 49,469 by the year 2015, by year 2020 – 53,739, by year 2025 – 58,009, and by year 2030 a total population of 59,871. They forecast these populations by looking at planning documents which are based on the City of Hollister and Sunnyslope County Water District boundaries. In addition, the demand assumptions include industrial growth and meeting conservation goals.

Ms. Priestaf stated the report includes a water demand reduction implementation plan, which includes total necessary demand reduction, residential water surveys and retrofits, low flow toilet programs, washer and water softener rebates, commercial and industrial programs, unquantifiable programs, and landscape irrigation classes. In addition, one of the more important things would be to have a water conservation coordinator.

Water supply is the other half of the equation of the Urban Water Management Plan. One of the two main sources of water supply is local ground water, which is abundant, less expensive and of low quality. The other source is imported surface water (CVP), which has high quality, is more expensive, and the quantity is variable. Ms. Priestaf stated that by 2015, we will be using mostly surface water with some ground water and we will have recycled water as another source of water supply in the future.

She identified several factors in the water supply reliability including legal, environmental, water quality, catastrophes and climatic. A single year drought could affect the imported CVP water with decreased availability and increased groundwater availability in the basin. Ms. Priestaf explained that the State Department of Water Resources would like to see the following stages implemented on the different agencies; Stage 1 – 15% reduction which would be voluntary, Stage 2 – 25% reduction, Stage 3 – 35% reduction, and Department of Water Resources require the agencies to consider the possibility of Stage 4 – 50%+ reduction. She noted this could have a potential economic impact on the agencies and the possibilities of dipping into cash reserves or increasing rates.

Ms. Priestaf commented on the long-term water conservation measures and implementation measures to reduce residential demand including: voluntary in home consultations, water surveys, plumbing retrofits, low flow toilets and replacement programs. She also mentioned that new development could utilize water sense specifications. Commercial, industrial, and institutional consumers could utilize survey auditors on large accounts, dedicated landscape account audits, and assistance with funding opportunities. In addition, system leak detection and water loss prevention, water conservation, public information, conservation pricing and rate structures could also be used.

Director Villalon asked if the public would be informed if we needed to go into the

various mandatory stages of water conservation. Ms. Priestaf explained there would be various notifications such as flyer, banners, and door hangers informing the public.

Director Clapham inquired whether the agriculture water conservation has been addressed in this plan. Ms. Priestaf responded that the plan is an urban management plan and agriculture would be addressed in a different plan. President Meraz stated that if there was a drought and the CVP water was not available for the farmers, they would be drawing from the wells which could affect the drought allocation. Chad Taylor from Todd Engineers explained that historically the basins have sustained long periods of intensive pumping and it has taken maybe a period of a decade to have any impact. He also added, the plan was based on a 3-year drought analysis, which is typically the longest drought for California, and it should be manageable. Mr. Taylor explained that currently the groundwater levels in the basin are as high as they have been historically.

In her summary of the next steps, Ms. Priestaf explained the City of Hollister adopted the plan last week and she will be giving this presentation to San Benito County Water later tonight, after Sunnyslope County Water District's presentation. The plan, once adopted by all agencies, will be submitted to the Department of Water Resources in early July.

President Meraz opened up the public hearing for comments at 6:40 p.m. Shawn Novack, Water Conservation Program Manager, commented that this would require effort from all agencies and not just from water conservation. President Meraz closed the public hearing at 6:43 p.m.

## H. NEW BUSINESS

1. **Receive, Discuss, and Take Appropriate Action to Approve/Deny Resolution No. 523 "A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUNNYSLOPE COUNTY WATER DISTRICT APPROVING, WITH QUALIFICATIONS, THE HOLLISTER AREA URBAN WATER MANAGEMENT PLAN 2010":** Upon motion made by Director Anderson, seconded by Director Clapham, and unanimously carried 4-0 (Director Keck, absent), the Board adopted the Hollister Area Urban Water Management Plan 2010.
2. **Review, Discuss, and Take Appropriate Action on Sunnyslope County Water District 2011-12 Interim Budget:** Director Villalon asked about billing the City of Hollister for the wholesale cost of water delivered to them and why Sunnyslope had not previously billed the City for the water. General Manager Yamaoka stated that the interties between City of Hollister and Sunnyslope calculate the water sent to the City and the City cannot give back the water so they have agreed to pay for it.

Cathy Buck mentioned that the 2011-2012 Interim Budget had not been voted on at the May Board meeting due to the Finance Committee wanting to review in more depth. President Meraz reported that the Finance Committee has since met, has reviewed the budget, and is now recommending the Board approve the 2011-12 Interim Budget.

Director Villalon noted that the District will be saving money changing Workers' Compensation carriers. He also commented on the employee benefits and whether employees would be adding to the cost. President Meraz stated that 2% has been budgeted for the new Fiscal Year and negotiations were still in process. He also stated this was a guideline to follow and any major changes would be brought to the Board for approval.

Upon motion made by Director Villalon, seconded by Director Clapham, and unanimously carried 4-0 (Director Keck, absent), the Board approved the Sunnyslope

County Water District 2011-12 Interim Budget.

- I. ADJORN:** Upon motion made by Director Clapham, seconded by Director Villalon, and unanimously carried 4-0 (Director Keck – absent), the meeting was adjourned at 5:50 p.m.

**APPROVED BY THE BOARD:** s/Dave Meraz  
Dave Meraz, President

**RESPECTFULLY SUBMITTED:** s/Bryan M. Yamaoka  
Bryan M. Yamaoka, Secretary