

**MINUTES**  
**BOARD OF DIRECTORS**  
**SUNNYSLOPE COUNTY WATER DISTRICT**  
**Regular Meeting**  
**August 11, 2011**

**A. CALL TO ORDER:** The meeting was called to order at 4:30 p.m. by President Meraz, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

**B. ROLL CALL: Present:** President Dave Meraz; Directors Doug Keck, Dawn Anderson, and Danny Villalon. **Absent:** Director Dave Clapham. **Others present:** District Secretary Bryan Yamaoka and Attorney Christine Kemp.

**Staff present for Open Session:** District Engineer Ken Girouard, Water Superintendent Jim Filice, Executive Assistant Carol Porteur, and meeting stenographer Laura Wiener-Smolka.

**C. APPROVAL OF AGENDA:** Upon motion made by Director Anderson, seconded by Director Keck, and unanimously carried 4-0 (Director Clapham, absent), the agenda was approved as presented.

**D. EXECUTIVE SESSION:**

President Meraz moved the meeting to closed session to discuss the following:

1. **Pending Litigation** – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Subdivision (a) of Section 54956.9) – Name of case: San Benito County Superior Court Case No. CU-08-00139, Builders Association of Northern California, Inc. and Award Homes, Inc. v. Sunnyslope County Water District, All Persons Interested In The Matter of Resolution No. 502 of the Governing Board of the Sunnyslope County Water District (Adopted June 12, 2008), and Does 1-100, inclusive.
2. **Employee Negotiations** – Employee 2011-12 Negotiations - #54957.1
  - District Negotiators: Dave Meraz and Dave Clapham
  - Employee Negotiators Representing All Employees:  
Kelly Brill and Pat Jackson

**E. REPORT ACTIONS TAKEN IN EXECUTIVE SESSION:** President Meraz resumed open session at 5:15 p.m. and stated that a report was given on item D-1 by Attorney Kemp, no action was taken.

A motion was made by Director Villalon, regarding item D.2 Employee Negotiations, seconded by Director Keck, and unanimously carried 4-0 (Director Clapham, absent), to accept the three-year contract recommended by the Personnel Committee, effective July 1, 2011, as follows:

1<sup>st</sup> Year (2011/2012):

1. No COLA.
2. For positions with greater than 5 steps, there must be at least 18 months between promotions to the last two (2) steps.
3. A \$150 Boot/Shoe Allowance policy to be developed by the Policy & Procedure committee and submitted to the Board for approval.

2<sup>nd</sup> Year (2012/2013):

1. COLA for all employees, to be based on average of three (3) Bureau of Labor Statistics CPI-W tables (TBD).
2. Eliminated the last step of the Longevity phase-in that would have taken effect this FY.

3<sup>rd</sup> Year (2013/2014):

1. COLA for all employees, to be based on average of three (3) Bureau of Labor Statistics CPI-W tables (TBD).

**PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: Members of the Public present for Open Session: Judi Johnson, John Jennings, and Roy Sims.**

Mr. Jennings stated that Venture Estates has been requesting District water service for many years and has a written agreement with the District as of three years ago. He stated that Venture Estates residents understands the District is seeking State Revolving Funds and asked the Board to do everything possible to expedite the process and proceed with the agreement.

**F. READING OF MINUTES:** Upon motion made by Director Villalon, seconded by Director Anderson, and unanimously carried 4-0 (Director Clapham absent), the minutes of the July 14, 2011 meeting were approved as presented.

**G. OLD BUSINESS: None.**

**H. NEW BUSINESS**

**1. RECEIVE AND DISCUSS GOVERNANCE COMMITTEE PROGRAM**

**PRESENTATION AND UPDATE BY HDR CONSULTANTS:** Secretary Yamaoka introduced Holly Kennedy from HDR Consultants. Ms. Kennedy gave a presentation on the Hollister Urban Area Water and Wastewater Master Plan Update as of August 2011. Ms. Kennedy explained that the long-term vision required for water and wastewater management is to provide sustainable water supply for existing and future demand; improve drinking water quality for the City of Hollister and Sunnyslope County Water District; upgrade wastewater treatment; develop recycled water for irrigation use; and coordinate timing and financing for infrastructure improvements.

Ms. Kennedy presented The Master Plan Timeline, which showed that in December 2005 the three parties to the Memorandum of Understanding (MOU) were the City of Hollister, San Benito County Water District, and the County of San Benito. In February of 2008, Sunnyslope County Water District joined the MOU. In 2009 a final master plan was completed. The Master Plan Timeline also showed that between January of 2010 and January 2011 a Coordinated Plan for water and wastewater was prepared. After that, a Programmatic EIR was initiated for the Coordinated Plan, a Programmatic EIR Public Hearing was held, and the Programmatic EIR was certified by all member agencies.

The Water and Wastewater Master Coordinated Plan developed a wide range of alternatives with three concepts in mind: increasing use of imported surface water; utilizing local surface water supplies; and demineralizing urban wells.

Ms. Kennedy explained how the MOU alternatives were evaluated based on both economic and non-economic criteria including: minimizing costs; meeting drinking water quality goals regarding TDS & hardness; meeting recycled water quality goals; and balance water supply for enhanced reliability as the CVP is not a reliable source. She also presented other criteria in evaluating alternatives such as maximizing availability of supplies; maximizing opportunities for regional solutions; minimizing environmental impacts; maximizing flexibility for phased implementation; and minimizing risks of implementation.

Ms. Kennedy presented a recommended program which includes three major infrastructure improvements as follows: 1) Water Supply and Treatment would have long-term water supply options; upgrades to Lessalt WTP; and groundwater demineralization; 2) Wastewater Treatment and Disposal would upgrade the City's water recycling program and upgrade Ridgemark wastewater treatment plant; and 3) Recycled Water would include the City of Hollister's Riverside Park and airport spray field as well as agricultural irrigation.

Ms. Kennedy pointed out that after the initial recommendations were made there were changes in key decision making factors: there was an ongoing drought, the Hollister Conduit was discovered to have a greater capacity, there was a decrease in recycled water TDS specifications for agricultural use, and the slowing economy that has resulted in lower growth demands for water, all were factors that played a role in the Coordinated Water Supply and Treatment Plan.

The plan recommendations were retooled. For example, improvements to the Lessalt Treatment Plant were changed to include maximizing use of hydraulics; meeting the disinfection byproducts rule by late 2013; replacing membrane's at the end of their useful lives; and the ability to treat San Justo Reservoir water.

In addition, it was recognized that groundwater demineralization is very expensive and looked for ways to obtain more imported surface water and to maximize existing water rights in local streams, and optimizing water use in North County. HDR also realized there is enough surface water to provide capacity for a second West Hills Surface Water plant with up to 6 mgd of additional capacity.

Ms. Kennedy listed some milestones of the Urban Master Plan, including completion of the upgrade of the City's water reclamation plant; SBCWD's purchase of surplus water storage, a North County groundwater supply; certification of the Programmatic EIR; and draft pre-design of the Lessalt Water Treatment improvements. Goals in progress include a West Hills water treatment plant pre-design; construction of Sunnyslope's water & wastewater plant upgrade; and a water supply and treatment agreement.

Director Villalon asked if the pre-design included the environmental for West Hills and Ms. Kennedy said that the environmental work will probably begin this fall. Director Villalon also inquired about what was used to confirm the groundwater supply and Ms. Kennedy explained that HDR has a subcontractor, Gus Yates, that has been doing the groundwater modeling for the county as well as HDR.

Holly Kennedy reiterated on what has taken place thus far, stating that in 2004 the Statement of Intent was done; in 2008 SSCWD joined the three other agencies in the Memorandum of Understanding (MOU); The Master Plan was done in 2008 and the Coordinated Plan in 2010. The Principles of Agreement were done in 2010; and in 2010 an outline of the Water Treatment and Water Supply Agreement was complete.

Ms. Kennedy explained that HDR is currently working on a wholesale water supply and treatment agreement. She briefly covered the articles in the agreement such as the purpose and background; the technical provisions; the rates and payment; the legal provisions; and the supporting documentation. She elaborated on a few of the articles that would be of particular interest to the District such as "Article 5-Water Supply", which states the sources of supply are the existing USBR CVP contract; the proposed North County water bank; out-of-basin water bank (e.g. semitropic); the imported water purchases such as the spot market; and other sources. She explained the water supply would have a blended supply and rate as well as a shortage provision. Additional information in Article 5 is the system-wide reliability, which is for the existing and future needs of Hollister urban area; supply during a drought; improved and uniform drinking water quality; and groundwater basin management. Ms. Kennedy added, there would be a surcharge for the District to meet for the waste discharge requirements for the Ridgemark wastewater treatment plant.

She went on to explain that "Article 6-Water Treatment", looks at plant capacities showing Lessalt WTP having a baseload of 3 mgd year round, whereas the West Hills WTP would have an average of 3 mgd, but during peak time would go up to 6 mgd to maintain high quality water throughout the year. The plant treatment process for Lessalt WTP is the microfiltration/nanofiltration to meet the disinfection byproducts and the West Hills WTP

would use the Actiflo-carb/gravity media filtration. The ownership of both Lessalt WTP and West Hills WTP would be transferred to San Benito County Water District, with the operations and maintenance (O&M) for both being provided by Sunnyslope County Water District for an initial term of 5 years.

Ms. Kennedy explained the next steps will include approval of the agreement on intent by the four institutional agencies at their respective meetings in September; additional meetings to work out remaining agreement terms; and legal review of final agreement. It is hoped the agreement process will be completed by the end of the year or in early January 2012.

Secretary Yamaoka reported that the Subcommittee's next meeting is Wednesday, August 20, prior to the Governance Committee meeting. He stated that Harry Bloom will attend the Board's September meeting to present the final draft of the Statement of Intent agreement.

- 2. RECEIVE, DISCUSS, AND TAKE APPROPRIATE ACTION ON RIDGEMARK WASTEWATER TREATMENT AND RECYCLED WATER IMPROVEMENTS PROJECT STATUS AND PROGRESS PAYMENT REQUEST BY ANDERSON PACIFIC FOR \$0:** Engineer Girouard explained that Anderson Pacific did not submit an invoice for work accomplished on the Ridgemark Wastewater Treatment and Recycled Water Improvements Project for the month of July in time to be included for Board consideration at this meeting.

Mr. Girouard reported that the project is going well; sub-grading and class II rock have been compacted; pipe has been delivered to the site; and work crews have started the forms. Engineer Girouard also reported on a meeting regarding the potential of endangered species and a meeting with homeowners regarding the access road. Director Villalon asked if there have been any complaints with the homeowners and Engineer Girouard stated that he has not had any complaints at all.

- 3. RECEIVE, DISCUSS, AND TAKE APPROPRIATE ACTION ON FOLLOWING DISTRICT POLICIES AND PROCEDURES:**
- a. **BASIS OF AUTHORITY AND OPERATING PRINCIPLES OF THE BOARD**
  - b. **CODE OF ETHICS**
  - c. **VOLUNTEER CANDIDATE EXPENDITURE CEILING**
  - d. **BOARD COMPENSATION POLICY**
  - e. **DUTIES OF BOARD PRESIDENT**
  - f. **DUTIES OF BOARD SECRETARY**
  - g. **DUTIES OF DISTRICT AUDITOR**
  - h. **DUTIES OF DISTRICT LEGAL COUNSEL**
  - i. **DUTIES OF MEMBERS OF THE BOARD OF DIRECTORS**
  - j. **COMMITTEES OF THE BOARD OF DIRECTORS**
  - k. **MEMBERSHIP IN ASSOCIATIONS**
  - l. **TRAINING, EDUCATION, AND CONFERENCES**
  - m. **ETHICS TRAINING**
  - n. **FILLING OF VACANCY(S) ON BOARD OF DIRECTORS**

President Meraz made an inquiry about where the wording came from on the proposed policies & procedures presented and Secretary Yamaoka stated that most of the verbiage came from the California Special Districts Association (CSDA) sample Policy & Procedures manual.

Upon motion made by Director Keck, seconded by Director Villalon, and unanimously carried 4-0 (Director Clapham absent), the Board approved items a. through n. of the Policies & Procedures listed above as presented.

4. **RECEIVE, DISCUSS, AND TAKE APPROPRIATE ACTION ON REQUEST BY STAFF TO CONSIDER THE APPROVAL OF A PROFESSIONAL SERVICES CONTRACT NOT TO EXCEED \$50,744 BY CH2MHILL TO PROVIDED AN INDEPENDENT THIRD PARTY REVIEW OF THE RESOLUTION OF SEVERAL FINANCIAL MATTERS OF CONCERN BETWEEN SUNNYSLOPE AND THE CITY OF HOLLISTER:** Engineer Girouard stated that CH2MHill's proposal includes a review of the criteria and standards for distribution of costs and equity related to the potential upcoming Governance Committee agreement with the District and the City for the Lessalt and West Hills treatment plants. Mr. Girouard stated that once there are two treatment plants that will deliver surface water, and since Ridgemark will need the higher quality water to comply with the salinity requirements, there will be additional costs in connection with the higher quality water; therefore, an independent third party needs to review the criteria and set standards as to how the costs will be divided. He noted that the City will be responsible for half the cost of the proposed services.

Upon motion made by Director Villalon, seconded by Director Keck and unanimously carried 4-0 (Director Clapham absent), the Board approved the professional services contract with CH2MHill to provide an independent third party review of the resolution of several financial matters of concern between the District and the City of Hollister, for an amount not to exceed the District's one half of the \$50,744, in the amount of \$25,372.

5. **RECEIVE, DISCUSS, AND TAKE APPROPRIATE ACTION ON REGARDING THE RESIGNATION OF DIRECTOR DOUG KECK AND THE APPOINTMENT OF A PERSON TO REPLACE DIRECTOR KECK:** Secretary Yamaoka explained that Director Keck has submitted his letter of resignation effective September 10, 2011. He added, the Board would need to decide if they wanted to appoint a new Director to take Director Keck's place or to hold a general election which could cost between \$10,000 - \$20,000. Mr. Yamaoka explained that if it was decided to appoint a Director, the process would be to post a legal notice in the newspaper advertising for applications for the vacancy, the Friday after the September 8, 2011 Board meeting. Once the applications were received, a Special Board meeting would be held to interview the applicants and appoint a new Director before the Board's regular meeting in October.

Upon motion made by Director Villalon, seconded by Director Anderson, and unanimously carried 3-0 (Director Clapham absent and Director Keck abstained), Director Keck's letter of resignation was accepted and it was approved to fill the vacancy by appointment.

#### **I. BOARD AND STAFF COMMITTEE STATUS REPORTS:**

1. **Finance Committee:** No Report.
2. **Policy and Procedure Committee:** No Report.
3. **Water/Wastewater Committee:** No Report.
4. **Governance Committee:** Secretary Yamaoka stated that he wanted to schedule a subcommittee meeting with Director Keck and Director Villalon for August 16, 2011.
5. **Water Resources Association of San Benito County:** Director Anderson reported there has been no meeting since our last Board meeting. She reported that the next WRA meeting will be held on September 8, 2011 at 5:30 p.m.
6. **Ridgemark Wastewater Treatment and Recycled Water Improvement Project:** No Report.
7. **State Revolving Fund and Stimulus Package Financing:** Engineer Girouard reported on

the District's receipt of \$1.2 million from the SRF loan for the wastewater project. The District's application for the Best Road water project funding is still in the review process, and staff continues to respond to information requests.

**8. Lessalt Water Treatment Plant:** Secretary Yamaoka reported that Lessalt is under the gun for the meeting the disinfection byproducts regulations and we are beginning the Environmental Impact Review (EIR) process. The EIR proposals should be ready for consideration by the September Board meeting.

**9. Water Related Projects:** No report.

**10. District Operation Summary, Statement of Income, and Investment Summary; Lessalt Water Treatment Agency Investment and Disbursement Summaries; District Maintenance, Meter Reading, and Well Groundwater Level Reports:** Secretary Yamaoka reviewed the July 2011 District Operations Summary and the Statement of Income through June 30, 2011. Director Meraz remarked on the number of Auto Pay customers. Director Villalon inquired about the sewer fee increase and Secretary Yamaoka explained that the rates went up in December of 2010.

During review of the Investment Summary, Mr. Yamaoka reported that the District's fund balance as of July 31 is \$3,093,400.90, which includes earned interest totaling \$2,362.41 for the first month of the new fiscal year.

The Board reviewed financial reports for the Lessalt Water Treatment Agency, including the July 13, 2011 through August 9, 2011 Disbursement Summary totaling \$103,122.31. The Lessalt Water Treatment Agency's Investment Summary ending July 31, 2011, reflects total funds of \$1,863,490.07, which includes \$5,148.96 fiscal year-to-date (five months) interest earned.

During review of the July Maintenance Report, Jim Filice responded to questions from Board members about details regarding various items in the report. In response to Director Keck's question regarding item #7, a protective bollard was installed on Mansfield Road, Mr. Filice stated that a fire hydrant at 30 Mansfield Road has been hit a few times so they installed a pipe with concrete to prevent any future incidents. Director Villalon inquired about #14, helping the City of Hollister with our Dewatering Pump, and Mr. Filice stated there is no contract for the service; it is just a verbal agreement. Director Anderson inquired about #25, a problem with our sodium hypochlorite, and Mr. Filice explained that we had noticed an odor in the chlorine barrel and something floating in there. Sierra Chemical sent a chemist out and he determined that they had a bad batch and the chlorine was not up to strength so they replaced the affected barrels. Director Villalon questioned the number of Fire Hydrants that are flushed and if there is a goal set; Mr. Filice explained that it is a continuous project and the flushing of hydrants is performed as filler for slow periods.

Jim Filice reviewed the Meter Reading Report for the period June 15 to July 15, 2011, and noted intertie meter data indicates the during this period the City received 43.5% of Lessalt water, while the District received 56.5%. The City owes Sunnyslope 300 million gallons of water.

During review of the groundwater level report, Mr. Filice noted that well levels are trending down.

**J. ALLOWANCE OF CLAIMS:** The Board reviewed the District's Disbursement Summary for the period July 13 through August 9, 2011, and Secretary Yamaoka answered questions from Directors about listed items. In response to Director Keck's question about the check #16485 to Utility Service Co., Inc., he explained that the \$55,715.00 payment is for the chlorine mixing equipment purchased for the Fairview Tanks, which was a pilot project and is also powered by

solar. Engineer Girouard reported that use of the mixer has reduced trihalomethane levels by 5 to 10 percent, eliminated stagnation in water supplied from the tank, and has lessened the need to add chlorine to the tank when the tank became stagnant. President Meraz inquired about check #16462 in the amount of \$8,729.00 to Stephen F. Kelly and Mr. Yamaoka explained that Mr. Kelly is an independent contractor that was hired to assist Patrick Imperatrice during construction at the Ridgemark Wastewater Treatment Plant. Last check written as of August 8, 2011 was check #16487.

Upon motion made by Director Keck, seconded by Director Villalon, and unanimously carried 4-0 (Director Clapham absent), the Board approved the disbursements totaling \$900,063.06, which includes: \$565,441.17 for employee compensation and accounts payable; \$329,122.99 pass-through to the City of Hollister for sewer bills collected (net of our fee); and \$5,498.90 for customer refunds and returned checks.

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Amount</b>
7/13/11	ACH 0185	RETURNED CHECK (Ret. Ck. 07-01)	-51.87
7/14/11	ACH 0186	RETURNED CHECK (Ret. Ck. 07-02)	-400.00
7/14/11	ACH 0187	RETURNED CHECK (Ret. Ck. 07-03)	-250.00
7/15/11	ACH 0188	RETURNED CHECK (Ret. Ck. 07-04)	-223.52
7/15/11	ACH 0189	RETURNED CHECK (Ret. Ck. 07-05)	-150.96
7/29/11	ACH 0190	EFTPS	-21,646.52
7/25/11	ACH 0191	Santa Barbara Bank	-445.91
7/18/11	ACH 0192	RETURNED ACH (Ret. ACH 07-01)	-83.16
7/19/11	ACH 0193	RETURNED ACH (Ret. ACH 07-02 to 07-04)	-467.72
7/19/11	ACH 0194	RETURNED CHECK (Ret. Ck. 07-06)	-154.31
7/19/11	ACH 0195	RETURNED CHECK (Ret. Ck. 07-07)	-160.98
7/20/11	ACH 0196	RETURNED CHECK (Ret. Ck. 07-08)	-161.79
7/20/11	ACH 0197	RETURNED CHECK (Ret. Ck. 07-09)	-229.54
7/21/11	ACH 0198	RETURNED CHECK (Ret. Ck. 07-10)	-250.90
7/25/11	ACH 0199	RETURNED CHECK (Ret. Ck. 07-11)	-704.09
7/25/11	ACH 0200	RETURNED CHECK (Ret. Ck. 07-12)	-394.05
7/25/11	ACH 0201	RETURNED CHECK (Ret. Ck. 07-13)	-794.46
8/3/11	ACH 0202	Merchant Services	-684.53
8/3/11	ACH 0203	RETURNED CHECK (Ret. Ck. 08-01)	-425.11
7/29/11	DD 0325	Alvarez, Abel	-4,719.32
7/29/11	DD 0326	Brill, Kelly L.	-4,543.11
7/29/11	DD 0327	Buck, Cathy L.	-6,505.51
7/29/11	DD 0328	Castro, Kevin G.	-3,868.75
7/29/11	DD 0329	Chavez, Jr., Manuel T.	-5,106.12
7/29/11	DD 0330	Eclarin, Ernesto P.	-4,223.34
7/29/11	DD 0331	Estrada, Thomas A.	-4,057.67
7/29/11	DD 0332	Filice, James L.	-8,016.70
7/29/11	DD 0333	Girouard, Kenneth R.	-6,354.25
7/29/11	DD 0334	Hagins, Patrick M.	-4,533.02
7/29/11	DD 0335	Imperatrice, Patrick L.	-5,475.77
7/29/11	DD 0336	Jackson, Patrick W.	-6,330.38
7/29/11	DD 0337	Norman, III, Walter R.	-4,656.55
7/29/11	DD 0338	Padilla, David	-4,544.44
7/29/11	DD 0339	Porteur, Carol A.	-3,588.10
7/29/11	DD 0340	Robson, Ann	-2,497.68
7/29/11	DD 0341	Watson, Scott A.	-3,814.19
7/29/11	DD 0342	Yamaoka, Bryan M.	-9,107.40
7/29/11	DD 0343	Zavala, Anabel G.	-4,031.67
7/29/11	DD 0344	Jackson, Norma	-325.66
8/9/11	DD 0345	Clapham, David G. (Dir. Dep.)	-200.00
8/9/11	DD 0346	Keck, Doug (Dir. Dep.)	-500.00
8/9/11	DD 0347	Meraz, David (Dir. Dep.)	-200.00
8/9/11	DD 0348	Villalon, Daniel (Dir. Dep.)	-400.00
8/9/11	DD 0349	Wiener-Smolka, Laura S. (Dir. Dep.)	-200.00
7/18/11	16394	A-1 Services	-373.00
7/18/11	16395	Ag. Commissioner San Benito Co.	-482.89
7/18/11	16396	AutomationDirect.com	-194.04

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Amount</b>
7/18/11	16397	B.W.S. Distributors, Inc.	-223.03
7/18/11	16398	Bianchi Kasavan & Pope, LLP	-282.00
7/18/11	16399	City of Hollister-Finance Dept	-329,122.99
7/18/11	16400	CM Analytical, Inc.	-3,490.00
7/18/11	16401	Electrical Distributors Co.	-87.99
7/18/11	16402	Hollister-Sunnyslope W. T. A.	-36,769.99
7/18/11	16403	Hollister Paint Co.	-116.88
7/18/11	16404	Mark Nicholson, Inc.	-7,333.73
7/18/11	16405	Neopost, Inc.	-2,512.14
7/18/11	16406	NH3 Service Company	-374.55
7/18/11	16407	Northern Safety Co.	-204.63
7/18/11	16408	O'Reilly Auto Parts	-128.72
7/18/11	16409	OnTrac	-9.50
7/18/11	16410	P G & E	-23,527.71
7/18/11	16411	Postmaster	-190.00
7/18/11	16412	San Benito County-Admin Office	-1,189.60
7/18/11	16413	Sierra Chemical Co.	-1,220.67
7/18/11	16414	South Valley Internet, Inc.	-17.95
7/18/11	16415	Toro Petroleum Corp.	-1,396.05
7/18/11	16416	U.S. Bank Corporate Payment Systems	-982.97
7/18/11	16417	Vivax-Metrotech	-223.77
7/18/11	16418	Wastewater Solutions	-1,260.00
7/22/11	16419	Postmaster	-295.47
7/25/11	16420	Cal-Sierra Technologies, Inc.	-152.30
7/25/11	16421	City of Hollister-Finance Dept	-2,400.00
7/25/11	16422	EBCO Pest Control	-55.00
7/25/11	16423	Electrical Distributors Co.	-831.67
7/25/11	16424	Monterey Bay Systems	-1,407.92
7/25/11	16425	P G & E	-7,403.89
7/25/11	16426	Staples	-122.06
7/25/11	16427	Toro Petroleum Corp.	-1,392.14
7/29/11	16428	Employment Dev. Dept. (EDD) DE88 Pmts.	-9,095.19
7/29/11	16429	CalPERS - Retirement	-1,587.18
7/29/11	16430	Nationwide Retirements Solutions	-13,056.44
7/29/11	16431	VOID	0.00
7/29/11	16432	BAC (Beneficial Administration Company)	-283.86
7/29/11	16433	CalPERS - Health Insurance	-13,671.56
7/29/11	16434	CalPERS - Retirement	-38,790.89
7/29/11	16435	Fort Dearborn Life Insurance Co.	-247.00
7/29/11	16436	Premier Access Insurance Co.	-2,914.69
7/28/11	16437	Anderson Pacific Engineering Constr, Inc.	-135,000.00
7/28/11	16438	CalPERS OPEB Trust	-41,678.00
7/28/11	16439	Postmaster	-634.00
7/28/11	16440	Postmaster	-1,753.53
8/1/11	16441	All Star Ready Mix, LLC	-202.07
8/1/11	16442	AT&T	-255.54
8/1/11	16443	Brigantino Irrigation	-165.78
8/1/11	16444	Everbank Commercial Finance, Inc.	-514.57
8/1/11	16445	Independent Business Forms, Inc.	-2,690.55
8/1/11	16446	Noland Hamerly Etienne & Hoss	-1,678.25
8/1/11	16447	Palace Art & Office Supply	-459.42
8/1/11	16448	Razzolink.com	-115.90
8/1/11	16449	Verizon Wireless	-565.97
8/1/11	16450	Wright Bros. Indust. Supply	-470.66
8/2/11	16451	SANDRA FLANSBURG	-54.82
8/2/11	16452	FILEMON GONZALEZ	-17.47
8/2/11	16453	DOUG & ANGELA KUERSCHNER	-18.90
8/2/11	16454	RUTHELL MATTESON	-29.27
8/2/11	16455	VOID	0.00
8/2/11	16456	JOSE MORALES	-60.86
8/2/11	16457	MATT OVERMAN	-7.15
8/2/11	16458	REAL TIME REALTY	-25.14
8/2/11	16459	PETER & CATALINA SALAMONE	-39.13
8/2/11	16460	ALFREDO SILVA	-20.26
8/2/11	16461	VILLA & SONS	-306.73



<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
8/2/11	16462	Kelly, Stephen F.	-8,729.00
8/2/11	16463	U.S. Bank Corporate Payment Systems	-723.66
8/2/11	16464	BRIAN & MICHELE MORRIS	-16.71
8/8/11	16465	Ace Hardware (Johnson Lumber Co.)	-496.30
8/8/11	16466	Anderson, Dawn V.	-300.00
8/8/11	16467	Auto Tech Service Center, Inc.	-34.82
8/8/11	16468	Brigantino Irrigation	-149.62
8/8/11	16469	CM Analytical, Inc.	-1,435.00
8/8/11	16470	Denise Duffy & Associates, Inc.	-4,318.90
8/8/11	16471	Groeniger & Company	-394.71
8/8/11	16472	Independent Business Forms, Inc.	-4,718.78
8/8/11	16473	Mc Donald Landscaping	-165.00
8/8/11	16474	Mission Uniform Service	-595.72
8/8/11	16475	NH3 Service Company	-1,002.79
8/8/11	16476	O'Reilly Auto Parts	-31.48
8/8/11	16477	PAPA	-80.00
8/8/11	16478	Petty Cash	-34.11
8/8/11	16479	Recology San Benito County	-117.24
8/8/11	16480	San Benito County Water District	-501.50
8/8/11	16481	South Valley Internet, Inc.	-17.95
8/8/11	16482	Staples	-25.94
8/8/11	16483	Toro Petroleum Corp.	-1,840.04
8/8/11	16484	Underground Service Alert	-434.40
8/8/11	16485	Utility Service Co., Inc.	-55,715.00
8/8/11	16486	Wright Bros. Indust. Supply	-60.33
8/8/11	16487	Wright Bros. Welding & Sheet Metal, Inc.	-458.98
<b>Total Disbursements</b>			<b><u>-900,063.06</u></b>

## K. REPORTS

1. **District Counsel:** Attorney Kemp commented on the article she passed out, which was written by Attorney Lloyd Lowrey and which will be published in the fall issue of the Gilroy Today Magazine. The article covers topics relating to conflict of interest laws and Board operating protocols.
2. **District Engineer:** No report.
3. **Finance-HR Manager:** No report.
4. **General Manager:** No report.

**L. FUTURE AGENDA ITEMS:** Secretary Yamaoka reported that at the September Board meeting President Meraz will need to appoint a new Vice President as well as appointing a Director to serve on the Governance Committee, Policy Committee, and an alternate for the WRA Committee. In response to President's Meraz' request to engage a consultant to ensure maximum efficiency in District operations, Secretary Yamaoka reported that he sent out a request for proposals and has received two so far; they will first be reviewed by the Finance Committee. Mr. Yamaoka also commented on the ACWA/JPIA conference, which Director Villalon will be attending, is scheduled for November 28 – December 2, 2011 in Anaheim, CA.

The next regular meeting is scheduled to be held Thursday, September 8, 2011.

**M. ADJOURN:** Upon motion made by Director Keck, seconded by Director Villalon, and unanimously carried 4-0 (Director Clapham absent), the meeting was adjourned at 6:35 p.m.

**APPROVED BY THE BOARD:** s/Dave Meraz  
Dave Meraz, President

**RESPECTFULLY SUBMITTED:** s/Bryan M. Yamaoka  
Bryan M. Yamaoka, Secretary