

Sunnyslope County Water District

Agenda for Board of Directors Meeting

September 16, 2014

Closed Session: 4:15 p.m.

Regular Board Meeting @ 5:15 p.m.

District Office Board Room



3570 Airline Highway, Hollister, CA

MISSION STATEMENT:

“Our Mission is to provide safe, reliable, and high quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”

A. CALL TO ORDER

B. ROLL CALL - President Danny Villalon, Directors: Dave Clapham, Kathleen Hill, John Johnson, and Dave Meraz.

C. PUBLIC COMMENT ON CLOSED SESSION MATTERS – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of 3 minutes per speaker.

CLOSED SESSION*

D. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957:

1. CONFERENCE WITH LABOR NEGOTIATORS: Dave Meraz & Dave Clapham.
2. DISCUSS RIDGEMARK II POND PROPERTY WITH NEGOTIATOR: Don Ridenhour

E. PLEDGE OF ALLEGIANCE

F. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION

G. APPROVAL OF AGENDA

H. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS – The public may comment ¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.

I. CONSENT AGENDA – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda shall be moved to Item J, and treated as a matter of new business. The public may address the Board ² on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approval of Minutes – for the Special Meeting of August 12, 2014, and the Regular Meeting of August 13, 2014.
2. Allowance of Claims – to ratify disbursements from August 5, 2014 through September 9, 2014.

3. Consider Authorizing an Agreement for Water and Wastewater Facilities and Service for 20 single family residential lots in the Tyler Knoll Subdivison.

J. NEW BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board ² on these items as the Board reviews each item.

1. Reconsider Approval of a Labor Contract With Sunnyslope County Water District Personnel.
2. Consider Approval of the Following Job Descriptions and Compensation:
 - A. Water & Wastewater Utility Maintenance Position Job Description.
 - B. Assistant/Associate Engineer Job Description and Compensation.
3. Consider Approval of the District's share (32%) of the Hollister Urban Area Water and Wastewater Master Plan Update for an Amount Not to Exceed \$58,000.
4. Consider Authorizing Board Members to Attend the Association of California Water Agencies Region 5 Program and Tour Regarding Watershed Reliability in Livermore, California.
5. Consider Amending the Professional Services Contract with Harper & Associates Engineering, Inc. to Include Services for the Fairview Tank in the Amount not to Exceed \$42,200.
6. Consider Authorizing the Board President to Sign and Mail a Response to the 2013/2014 Grand Jury Report.
7. Consider Approval of the Reduction in the District's Exclusive Easement for Well #12 for a Consideration of \$1,760.
8. Consider Approval of Resolution No. __ Authorizing Execution of a Loan Agreement with Municipal Finance Corporation to Refinance the District's 2002 California Statewide Communities Development Authority Bonds.

K. STATUS REPORTS

1. Governance Committee
2. Water / Wastewater Committee
3. Finance Committee
4. Policy and Procedure Committee
5. Personnel Committee
6. Water Resources Association of San Benito County
7. Operation Summary, Statement of Income, Investment Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement
8. Active Tasks Update

L. BOARD and STAFF REPORTS

- 1. Directors
- 2. District Counsel
- 3. Finance & HR Manager
- 4. General Manager

M. FUTURE AGENDA ITEMS

N. ADJOURNMENT

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

* The Board may hold a Closed Session to discuss personnel matters, litigation, property negotiations, or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962, or other appropriate State Law.

Next Regular Board Meeting – Wednesday, October 21, 2014 @ 5:15 p.m., District Office

AGENDA DEADLINE: 12:00 p.m. October 7, 2014

Future Scheduled Committee Meetings
<u>None</u>

¹ The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step-up to and speak at the podium.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to the podium.