

Sunnyslope County Water District

Agenda for Board of Directors Meeting

September 11, 2013

Regular Board Meeting @ 5:15 p.m.

District Office Board Room



3570 Airline Highway, Hollister, CA

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

A. CALL TO ORDER

B. ROLL CALL - President Dave Meraz, Directors: Dave Clapham, Kathleen Hill, John Johnson, and Danny Villalon.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

E. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS – The public may comment ¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.

F. CONSENT AGENDA – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda shall be moved to Item G, and treated as a matter of new business. The public may address the Board ² on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approval of Minutes – for the Special Meeting of August 6, 2013, and the Regular Meeting of August 14, 2013.
2. Allowance of Claims – to ratify disbursements from August 8 through September 5, 2013.
3. Approval of Change Order No. 23 for Additions to the Ridgemark Wastewater Treatment and Recycled Water Improvements Project for a Total Amount of \$12,302.61.
4. Approval of the Ridgemark Wastewater Treatment and Recycled Water Improvements Project Progress Payment Request by Anderson Pacific for Invoice 108-26 dated August 31, 2013 for \$148,819.30.

G. NEW BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board ² on these items as the Board reviews each item.

1. **PUBLIC HEARING** - Consider Approval of Ordinance No. ____ (next in order) Transferring All Interest in the Lessalt Water Treatment Plant Facilities and Property to the San Benito County Water District.

2. Consider Appointment of the General Manager as the Sunnyslope County Water District Representative for the Following:
 - A. Management Representative to the Advisory Committee Established by the Water Supply and Treatment Agreement;
 - B. Representative to Negotiate Changes to the Operations and Maintenance Services Agreement with San Benito County Water District.
3. Consider Approval of the Water/Wastewater Superintendent Job Description and Compensation.
4. Consider Approval of the Revisions to the Sunnyslope County Water District Policy No. 8150: Expense Reimbursement.
5. Consider Authorizing Board Members to Attend the Association of California Water Agencies (ACWA) Region 5 Fall Program titled “Water Reliability: An Environmental Balancing Act” on September 22 & 23, 2013 in Carmel, California.
6. Consider Approval of Authorization to Award Trench Restoration Bid to Mark Nicholuson Inc. for a price of \$22 per square foot.

H. STATUS REPORTS

1. Governance Committee
2. Water / Wastewater Committee
3. Finance Committee
4. Policy and Procedure Committee
5. Personnel Committee
6. Water Resources Association of San Benito County
7. Ridgemark Wastewater Treatment and Recycled Water Improvements Project
8. Operation Summary, Statement of Income, Investment Summary, Lessalt Water Treatment Plant Investment Summary & Disbursement Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement
9. Active Tasks Update

I. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. District Engineer
4. Finance & HR Manager
5. General Manager

J. FUTURE AGENDA ITEMS

K. ADJOURNMENT

- * The Board may hold a Closed Session to discuss personnel matters, litigation, property negotiations, or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962, or other appropriate State Law.

Next Regular Board Meeting – Wednesday, October 9, 2013 @ 5:15 p.m., District Office

AGENDA DEADLINE: 12:00 p.m. September 27, 2013

Future Scheduled Committee Meetings

Water Resources Association – September 12, 2013 @ 11:00 a.m., SBCWD Board Room

Policy & Procedures Committee – September 17, 2013 @ 10:00 a.m., SSCWD Office

¹ The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step-up to and speak at the podium.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to the podium.