

# Sunnyslope County Water District

## A G E N D A

OCTOBER 18, 2016

REGULAR BOARD MEETING: 5:15 P.M.

District Office Board Room



3570 Airline Hwy, Hollister, CA

### Mission Statement:

*"Our Mission is to provide safe, reliable, and high quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner."*

- A. CALL TO ORDER**
- B. ROLL CALL** – President Kathleen Hill, and Directors: Mike Alcorn, Judi Johnson, Dave Meraz, and Danny Villalon.
- C. PLEDGE OF ALLEGIANCE**
- D. APPROVAL OF AGENDA**
- E. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment <sup>1</sup> on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.
- F. CONSENT AGENDA** – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda shall be moved to Item G, and treated as a matter of new business. The public may address the Board <sup>2</sup> on these items, not to exceed 3 minutes, when the Board reviews each pulled item.
1. Approval of Minutes – for the Special Meeting of August 9, 2016, Regular Meeting of August 16, 2016, and Special Meeting of September 13, 2016.
  2. Allowance of Claims – to ratify disbursements from August 9, 2016 through October 10, 2016.
- G. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board <sup>2</sup> on these items as the Board reviews each item.
1. Consider Approval of New and Modified Job Descriptions, Salary Structures, Modified Organization Chart, and Hiring Three New Staff Members for the Operation of the West Hills Water Treatment Plant.
  2. Consider Authorizing the General Manager to Order and Purchase One New Service Truck at a Total Cost of Approximately \$42,000 for the Proposed New Treatment Staff Positions.
  3. Consider Authorizing the General Manager to Surplus and Sell a Portable Ingersoll-Rand 185 Air Compressor Due to Air Resources Board Emission Standards.

## H. STATUS REPORTS

1. Governance Committee – (No meeting)
2. Water / Wastewater Committee – (No meeting)
3. Finance Committee – (No meeting)
4. Policy and Procedure Committee – (No meeting)
5. Personnel Committee – (October 5<sup>th</sup>)
6. Water Resources Association of San Benito County – (October 6<sup>th</sup>)
7. Operation Summary, Statement of Income, Investment Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement –
8. Active Tasks Update

## I. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. Finance and HR Manager
4. Assistant Engineer
5. General Manager

## J. FUTURE AGENDA ITEMS

1. Presentation of FY 2015-16 audit results by Patricia Kaufman, CPA.

## K. ADJOURNMENT

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

**Next Regular Board Meeting** – Tuesday, November 15, 2016 @ 5:15 p.m., District Office

**AGENDA DEADLINE:** 12:00 p.m. November 8, 2016

*Future Scheduled Committee Meetings*

Water Resources Agency – December 1, 2016 @ 4:00 p.m., SBCWD Office

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<sup>1</sup> The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step-up to and speak at the podium.

<sup>2</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to the podium.