

Sunnyslope County Water District

Agenda for Board of Directors Meeting

November 10, 2011

Regular Board Meeting @ 5:15 p.m.

District Office Board Room

3570 Airline Highway, Hollister, California

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board meeting should contact the General Manager in writing in accordance with the American with Disabilities Act.

A. CALL TO ORDER

B. ROLL CALL - President Dave Meraz, Directors: Dawn Anderson, Dave Clapham, and Danny Villalon; District Counsel Lloyd Lowrey; and Secretary Bryan Yamaoka.

C. APPROVAL OF AGENDA

D. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS – The public may comment ¹ on any District Business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.

E. READING and APPROVAL OF MINUTES – Rescheduled Regular Meeting: October 25, 2011.

F. OLD BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board ² on these items as the Board reviews each item.

1. None

G. NEW BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board ² on these items as the Board reviews each item.

1. Receive, Discuss, and Take Appropriate Action on Letter from Joe Rivas, regarding Late Fee Policy
2. Receive, Review, Discuss, and Take Appropriate Action on Request from Sierra Nevada Land Company for Water Service to Walnut Park 13-1A and Enter in Water Service Agreement for 20-Single Family Residential Lots
3. Receive, Review, Discuss, and Take Appropriate Action on Quote from Corbin Willits-MOM Software to add On-line Bill Pay and E-Bill availability for customers. If approved, we would incur a one-time fee for \$1,333.48 and \$2,700.00 per year increase in the Annual Maintenance Fees.
4. Receive, Review, Discuss, and Take Appropriate Action of proposal for line-of-credit for RMK WWTP construction project with Santa Barbara Bank & Trust.
5. Receive, Review, Discuss, and Take Appropriate Action on Asphalt Trench Restoration Bid for \$6,954.00.
6. Receive, Discuss, and Take Appropriate Action on Ridgemark Wastewater Treatment and Recycled Water Improvements Project Status and Progress Payment Request by Anderson Pacific for \$219,363.30.

H. STATUS REPORTS

1. Governance Committee
2. Water / Wastewater Committee
3. Finance Committee
4. Policy and Procedure Committee
5. Water Resources Association of San Benito County
6. Ridgemark Wastewater Treatment and Recycled Water Improvements Project
7. State Revolving Fund and Stimulus Package Financing
8. Lessalt Water Treatment Plant
9. Water Related Projects
10. Operation Summary, Statement of Income, Investment Summary, Lessalt Water Treatment Plant Investment Summary & Disbursement Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement

I. ALLOWANCE OF CLAIMS – Receive, Review and Ratify Disbursement List.

J. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. District Engineer
4. Finance & HR Manager
5. General Manager

K. FUTURE AGENDA ITEMS

L. ADJOURNMENT

The Board may hold an Executive Session to discuss personnel matter, litigation, or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962, or other appropriate State Law.

Next Regular Board Meeting – Thursday, December 8, 2011 @ 5:15 p.m., District Office

AGENDA DEADLINE: 12:00 p.m. November 23, 2011

Future Scheduled Committee Meetings
<u>Governance Committee</u> – November 16, 2011, 5:30 p.m., SBCWD Board Room
<u>WRA</u> – January 12, 2012, 10:00 a.m., SBCWD Board Room

¹ The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step-up to and speak at the podium.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to the podium.