

Sunnyslope County Water District

Agenda for Board of Directors Meeting

November 8, 2012

Closed Session: None

Regular Board Meeting @ 5:15 p.m.

District Office Board Room



3570 Airline Highway, Hollister, CA

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

A. CALL TO ORDER

B. ROLL CALL - President Dave Meraz, Directors: Dawn Anderson, Dave Clapham, Kathleen Hill and Danny Villalon.

C. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS – The public may comment ¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.

CLOSED SESSION*

D. None; skip to Agenda Item H.

REGULAR SESSION

E. CALL TO ORDER – N/A.

F. ROLL CALL – N/A.

G. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION – N/A.

H. APPROVAL OF AGENDA

I. APPROVAL OF MINUTES – Special Meetings: October 9, 2012 and October 10, 2012; and Regular Meeting: October 11, 2012.

J. OLD BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board ² on these items as the Board reviews each item.

None.

K. NEW BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board ² on these items as the Board reviews each item.

1. Receive, Review, Discuss, and Take Appropriate Action on an Agreement for Legal Services With De Lay & Laredo, Attorneys at Law and Appoint David Laredo the District's General Counsel and Heidi Quinn as the District's Assistant General Counsel.
2. Receive, Review, and Discuss an Update on the Hollister Urban Area Water and Wastewater Master Plan Activities of General Consultant HDR and Design Consultant Kennedy/Jenks.
3. Receive, Review, Discuss, and Take Appropriate Action to Approve Sunnyslope County Water District's 32% Share (\$749,760) of the Professional Services Contract Amendment No. 4 with HDR Engineering, Inc. for Master Plan Implementation Program Management Services from November 2012 Through June 30, 2014 for an Amount not to Exceed \$2,343,000.
4. Receive, Review, Discuss, and Take Appropriate Action on Ordinance No. 72 to Revise the District's Water Code Chapter 2.04.010 and Policy No. 7100 Moving the Regular Meeting Date of the Board of Directors to the Second Wednesday of the Month.
5. Receive, Discuss, and Take Appropriate Action to Approve Resolution No. 526 Authorizing the Borrowing of \$2,000,000 From Santa Barbara Bank & Trust for a Loan Fee of \$2,500, plus any Legal Expenses.
6. Receive, Review, Discuss and Take Appropriate Action on the Ridgemark Wastewater Treatment and Recycled Water Improvements Project Status Report and Progress Payment Request by Anderson Pacific for \$290,674.35.
7. Receive, Review, Discuss and Take Appropriate Action on the Following Change Orders to the Ridgemark Wastewater Treatment and Recycled Water Improvements Project:
 1. Change Order No. 4 to modify the sludge drying beds, and increase the contract by a total of \$15,761.23.
 2. Change Order No. 5 to modify the blower building roof, and increase the contract by a total of \$9,579.87.
8. Receive, Review, Discuss, and Take Appropriate Action to Authorize Board Members and General Manager to Attend the Association of California Water Agencies Conference (ACWA) and the ACWA/Joint Powers Insurance Authority (JPIA) Meeting December 3 -7, 2012 in San Diego, California.
9. Receive, Review, Discuss, and Authorize Payment of the Invoice from San Benito County Water District for \$59,850.37 for Implementation and Management of the Hollister Urban Area Water and Wastewater Management Plan from July 1, 2012 Through September 30, 2012.

L. STATUS REPORTS

1. Governance Committee
2. Water / Wastewater Committee
3. Finance Committee
4. Policy and Procedure Committee
5. Water Resources Association of San Benito County

6. Ridgemark Wastewater Treatment and Recycled Water Improvements Project
7. Lessalt Water Treatment Plant
8. Water Related Projects
9. Operation Summary, Statement of Income, Investment Summary, Lessalt Water Treatment Plant Investment Summary & Disbursement Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement
10. Active Tasks Update

M. ALLOWANCE OF CLAIMS – Receive, Review and Ratify Disbursement List.

N. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. District Engineer
4. Finance & HR Manager
5. General Manager

O. FUTURE AGENDA ITEMS

P. Recognition of Director Dawn Anderson for 22 Years of Leadership and Service to the Sunnyslope County Water District .

Q. ADJOURNMENT

* The Board may hold a Closed Session to discuss personnel matter, litigation, or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962, or other appropriate State Law.

Next Regular Board Meeting – Wednesday, December 12, 2012 @ 5:15 p.m., District Office

AGENDA DEADLINE: 12:00 p.m. November 30, 2012

FUTURE SCHEDULED COMMITTEE MEETINGS

Policy & Procedures Committee – November 20, 2012, 10:00 a.m., SSCWD Conference Room

¹ The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step-up to and speak at the podium.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to the podium.