

Sunnyslope County Water District

Agenda for Board of Directors Meeting

March 13, 2013

Regular Board Meeting @ 5:15 p.m.

District Office Board Room



3570 Airline Highway, Hollister, CA

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

A. CALL TO ORDER

B. ROLL CALL - President Dave Meraz, Directors: Dave Clapham, Kathleen Hill, John Johnson, and Danny Villalon.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

E. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS – The public may comment ¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.

F. CONSENT AGENDA – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda shall be moved to Item H, and treated as a matter of new business. The public may address the Board ² on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approval of Minutes – Regular Meeting of February 13, 2013.

2. Allowance of Claims – Ratify Disbursement Summary for the period February 7, 2013 through March 7, 2013 totaling \$1,240,174.17, which includes \$893,469.48 for employee compensation and payments to vendors, \$336,515.18 paid to the City of Hollister for their customer payments collected on their sewer billings, and \$10,189.51 for customer refunds and deductions for checks returned for insufficient funds. The last check number written as of March 7, 2013 was check #18299.

3. Consider Approval of the Ridgemark Wastewater Treatment and Recycled Water Improvements Project Progress Payment Request by Anderson Pacific for \$215,707.75.

4. Consider Approval and Authorize Filing a Notice of Completion for the Walnut Park 13 – Unit 1 Subdivision.

G. NEW BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board ² on these items as the Board reviews each item.

1. Consider Authorizing an Agreement for Water Facilities and Service for 22 single family residential lots in Walnut Park 13 – Unit 2.
2. Consider Authorizing an Agreement for Water Facilities and Service for 8 single family residential lots in Creekside 5 Development.
3. Consider Approval of a Letter of Intent to Serve the Santana Ranch Development.

H. STATUS REPORTS

1. Governance Committee
2. Water / Wastewater Committee
3. Finance Committee
4. Policy and Procedure Committee
5. Personnel Committee
6. Water Resources Association of San Benito County
7. Ridgemark Wastewater Treatment and Recycled Water Improvements Project
8. Operation Summary, Statement of Income, Investment Summary, Lessalt Water Treatment Plant Investment Summary & Disbursement Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement
9. Active Tasks Update

I. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. District Engineer
4. Finance & HR Manager
5. General Manager

J. FUTURE AGENDA ITEMS

K. ADJOURNMENT

* The Board may hold a Closed Session to discuss personnel matters, litigation, property negotiations, or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962, or other appropriate State Law.

Next Regular Board Meeting – Wednesday, April 10, 2013 @ 5:15 p.m., District Office

AGENDA DEADLINE: 12:00 p.m. March 29, 2013

FUTURE SCHEDULED COMMITTEE MEETINGS

Policy & Procedures Committee – March 19, 2013, 10:00 a.m., SSCWD Conference Room

Water and Wastewater Committee – March 18 , 2013, 2:30 p.m., SSCWD Conference Room

¹ The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step-up to and speak at the podium.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to the podium.