

# *Sunnyslope County Water District*

## Agenda for Board of Directors Meeting

June 14, 2012

**Executive Session: None**

**Regular Board Meeting @ 5:15 p.m.**

District Office Board Room



3570 Airline Highway, Hollister, CA

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board meeting should contact the General Manager in writing in accordance with the American with Disabilities Act.

### **A. CALL TO ORDER**

- B. ROLL CALL** - President Dave Meraz, Directors: Dawn Anderson, Dave Clapham, Kathleen Hill and Danny Villalon; District Counsel Lloyd Lowrey; and Secretary/General Manager Don Ridenhour.

### **EXECUTIVE SESSION\***

- C. CLOSED SESSION:** None; skip to Agenda Item G.

### **REGULAR SESSION**

- D. CALL TO ORDER** – N/A.

- E. ROLL CALL** – N/A.

- F. REPORT IN OPEN SESSION ACTION TAKEN IN EXECUTIVE SESSION** – N/A.

### **G. APPROVAL OF AGENDA**

- H. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment <sup>1</sup> on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.

- I. READING and APPROVAL OF MINUTES** – Regular Meeting: April 12, 2012 and May 3, 2012.

- J. OLD BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board <sup>2</sup> on these items as the Board reviews each item.

1. None

- K. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board <sup>2</sup> on these items as the Board reviews each item.

1. Receive, Review, and Take Appropriate Action on the Agreement with Data Instincts for Public Outreach Services Relating to the Hollister Urban Area Water and Wastewater

Master Plan Implementation and Coordinated Water Supply and Treatment Plan with the District's Share not to exceed \$8,000.

2. Receive, Review, Discuss, and Take Appropriate Action to Approve a COLA (Cost of Living Allowance) of 3% for District employees for fiscal year 2012/13, effective July 1, 2012.
3. Receive, Review, Discuss, and Take Appropriate Action to Accept Fiscal Year 2012/2013 Budget for Sunnyslope County Water District
4. Receive, Review, Discuss, and Take Appropriate Action on Ridgemark Wastewater Treatment and Recycled Water Improvements Project Status and Progress Payment Request by Anderson Pacific for \$694,017.02.
5. Receive, Review, and Adopt a Resolution Ordering a District Election, Requesting an election, and Authorizing Payment.
6. Receive, Review, Discuss, and Take Appropriate Action to Accept Final Fiscal Study for Sunnyslope County Water District Conducted October through January 2011-2012 by BHI Management Consulting.
7. Receive, Review, and Take Appropriate Action on the Agreement with PGE to Relocate Gas & Electric Service at 600 Marks Drive at a cost of \$10,497.63.

#### **L. STATUS REPORTS**

1. Governance Committee
2. Water / Wastewater Committee
3. Finance Committee
4. Policy and Procedure Committee
5. Water Resources Association of San Benito County
6. Ridgemark Wastewater Treatment and Recycled Water Improvements Project
7. State Revolving Fund and Stimulus Package Financing
8. Lessalt Water Treatment Plant
9. Water Related Projects
10. Operation Summary, Statement of Income, Investment Summary, Lessalt Water Treatment Plant Investment Summary & Disbursement Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement
11. Active Tasks Update

#### **M. ALLOWANCE OF CLAIMS – Receive, Review and Ratify Disbursement List.**

#### **N. BOARD and STAFF REPORTS**

1. Directors
2. District Counsel
3. District Engineer

4. Finance & HR Manager
5. General Manager

**O. FUTURE AGENDA ITEMS**

**P. ADJOURNMENT**

\* The Board may hold an Executive Session to discuss personnel matter, litigation, or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962, or other appropriate State Law.

**Next Regular Board Meeting – Thursday, July 12, 2012 @ 5:15 p.m., District Office**

**AGENDA DEADLINE: 12:00 p.m. June 30, 2012**

**FUTURE SCHEDULED COMMITTEE MEETINGS**

**Policy & Procedures Committee – June 19, 2012, 10:00 a.m., SSCWD Conference Room**

**Governance Committee – July 18, 2012, 5:00 p.m., SBCWD Board Room**

**WRA – June 28, 2012, 1:30 pm, SBCWD Board Room**

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<sup>1</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step-up to and speak at the podium.

<sup>2</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from th public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to the podium.