

Sunnyslope County Water District

Agenda for Board of Directors Meeting July 14, 2011

Executive Session - None
Regular Board Meeting @ 5:15 p.m.

District Office Board Room
3570 Airline Highway, Hollister, California

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board meeting should contact the General Manager in writing in accordance with the American with Disabilities Act.

A. CALL TO ORDER

B. ROLL CALL - President Dave Meraz, Directors: Doug Keck, Dawn Anderson, Dave Clapham, and Danny Villalon; District Counsel Lloyd Lowrey; and Secretary Bryan Yamaoka.

C. APPROVAL OF AGENDA

D. EXECUTIVE SESSION

None

REGULAR MEETING - 5:15 p.m.

E. ACTION ITEMS DISCUSSED IN EXECUTIVE SESSION AND ACTIONS TAKEN IN OPEN SESSION: None

F. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS – The public may comment ¹ on any District Business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.

G. READING and APPROVAL OF MINUTES – Regular Meeting June 9, 2011 and Special Meeting June 29, 2011.

H. OLD BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board ² on these items as the Board reviews each item.

1. Receive, Discuss, and Take Appropriate Action on Wallace Group Proposal to extend the City of Hollister wastewater mapping system to include the Sunnyslope wastewater system for a price not to exceed \$34,500.

I. NEW BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board ² on these items as the Board reviews each item.

1. Receive, Discuss, and Take Appropriate Action on Request to Extend Sphere of Influence and Water Service Boundary to John Brigantino's Property, APN 020-280-022, located at 2780 Southside Road.
2. Receive and Discuss Letter from Margart Pidd, Professional Property Management, Regarding Tenant Delinquent Bills and the District's Letter of Response.
3. Receive, Discuss, and Take Appropriate Action on Following District Policies and Procedures:
 - a. Purchasing Policy
 - b. Expense Reimbursement Policy
 - c. Employment of Outside Contractors and Consultants Policy
 - d. Budget Preparation Policy
 - e. Asset Protection and Fraud in the Workplace Policy
 - f. Customer Payment Arrangements Policy
 - g. Disposal of Surplus Property or Equipment Policy
 - h. Return to Work Program
4. Receive, Discuss, and Take Appropriate Action on Request to Solicit Price Quotes for One Truck for Engineering Department and Two Trucks for the Operations Department for a price not to exceed \$90,000.
5. Receive, Discuss, and Take Appropriate Action on Ridgemark Wastewater Treatment and Recycled Water Improvements Project Progress Payment Request by Anderson Pacific for \$135,000.

J. STATUS REPORTS

1. Finance Committee
2. Policy and Procedure Committee
3. Water / Wastewater Committee
4. Governance Committee
5. Water Resources Association of San Benito County
6. Ridgemark Wastewater Treatment and Recycled Water Improvements Project
7. State Revolving Fund and Stimulus Package Financing
8. Lessalt Water Treatment Plant
9. Water Related Projects
10. Operation Summary, Statement of Income, Investment Summary, Lessalt Water Treatment Plant Investment Summary & Disbursement Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement

K. ALLOWANCE OF CLAIMS – Receive, Review and Ratify Disbursement List.

L. STAFF REPORTS

1. District Counsel
2. District Engineer
3. Finance & HR Manager
4. General Manager

M. FUTURE AGENDA ITEMS

N. ADJOURNMENT

The Board may hold an Executive Session to discuss personnel matter, litigation, or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962, or other appropriate State Law.

Next Regular Board Meeting – Thursday, August 11, 2011 @ 5:15 p.m., District Office

AGENDA DEADLINE: 12:00 p.m. July 22, 2011

FUTURE SCHEDULED COMMITTEE MEETINGS

WRA – September 1, 2011, 5:30 p.m., SBCWD Board Room

Governance Committee – July 20, 2011, 6:00 p.m., SBCWD Board Room

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¹ The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step-up to and speak at the podium.

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