

Sunnyslope County Water District

Agenda for Board of Directors Meeting

July 12, 2012

Executive Session @ 4:30 p.m.

Regular Board Meeting @ 5:15 p.m.

District Office Board Room



3570 Airline Highway, Hollister, CA

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board meeting should contact the General Manager in writing in accordance with the American with Disabilities Act.

A. CALL TO ORDER

- B. ROLL CALL** - President Dave Meraz, Directors: Dawn Anderson, Dave Clapham, Kathleen Hill and Danny Villalon; District Counsel Anne Secker; and Secretary/General Manager Don Ridenhour.

EXECUTIVE SESSION*

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957:

1. Public Employee Performance Review – Title: General Manager

REGULAR SESSION

D. CALL TO ORDER.

- E. ROLL CALL** - President Dave Meraz, Directors: Dawn Anderson, Dave Clapham, Kathleen Hill and Danny Villalon; District Counsel Anne Secker; Secretary/General Manager Don Ridenhour; and Executive Assistant/Stenographer Carol Porteur.

F. REPORT IN OPEN SESSION ACTION TAKEN IN EXECUTIVE SESSION.

G. APPROVAL OF AGENDA

- H. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment ¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.

I. READING and APPROVAL OF MINUTES – Regular Meeting: June 14, 2012.

- J. OLD BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board ² on these items as the Board reviews each item.

1. None

- K. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board ² on these items as the Board reviews each item.

1. Receive, Review, Discuss, and Take Appropriate Action on Audit Presentations by Robert Smiley, Principal, Berger/Lewis Accountancy Corporation as follows:
 - a. **Hollister-Sunnyslope Water Treatment Agency** Fiscal Year Ended 2/28/2011, and
 - b. **Sunnyslope County Water District** Fiscal Year Ended 6/30/2011.
2. Receive, Review, Discuss, and Take Appropriate Action on the Replacement of Lessalt Microfiltration Filters at a Total Cost of \$426,508.20, with Sunnyslope and the City of Hollister Each Paying 50% of the Total Cost Utilizing Lessalt Reserves.
3. Receive, Review, Discuss, and Take Appropriate Action to Declare the Standby Generator at the Sewer Lift Station Located at 600 Marks Drive Surplus Equipment and Authorize District Staff to Sell the Surplus Equipment Pursuant to District Policy No. 8510.
4. Receive, Discuss, and Take Appropriate Action to Authorize Entering into an Agreement with Santa Barbara Bank & Trust for a \$2 million Construction Line-of-Credit for a Loan Fee of \$2,500, plus any Legal Expenses.
5. Receive, Review, Discuss, and Take Appropriate Action to Amend the Contract for Legal Services with Noland, Hammerly, Etienne & Hoss Increasing the Hourly Rate for Attorney Services from \$235 to \$240 Per Hour and Increasing the Flat Rate for an Attorney Attending the Board Meetings from \$450 to \$460 per meeting effective July 1, 2012.
6. Receive, Review, Discuss, and Take Appropriate Action on Ridgemark Wastewater Treatment and Recycled Water Improvements Project Status Report and Progress Payment Request by Anderson Pacific for \$1,004,701.50.
7. Receive, Review, and Take Appropriate Action on Change Order Request No. 2 from Anderson Pacific for \$0 and Extend the Contract Working Days by 92 Days for the Completion of the Ridgemark Wastewater Treatment and Recycled Water Improvements Project.
8. Receive, Review, and Take Appropriate Action on Change Order Request No. 3 from Anderson Pacific for a total of \$78,787.81 to provide redesign of fire sprinkler system (\$2384.31), provide tamper switches (\$795.00), and install fire main pipeline (\$75,608.50).
9. Receive, Review, Discuss, and Take Appropriate Action on Approving Professional Services Contract for Environmental Review of the Southside Road LAFCO Annexation at a Cost not to Exceed \$25,500, and to Authorize Staff to Negotiate with Property Owners to Recover Approximatley \$37,120 in Annexation Expenses.

L. STATUS REPORTS

1. Governance Committee
2. Water / Wastewater Committee
3. Finance Committee
4. Policy and Procedure Committee
5. Water Resources Association of San Benito County
6. Ridgemark Wastewater Treatment and Recycled Water Improvements Project

7. State Revolving Fund and Stimulus Package Financing
8. Lessalt Water Treatment Plant
9. Water Related Projects
10. Operation Summary, Statement of Income, Investment Summary, Lessalt Water Treatment Plant Investment Summary & Disbursement Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement
11. Active Tasks Update

M. ALLOWANCE OF CLAIMS – Receive, Review and Ratify Disbursement List.

N. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. District Engineer
4. Finance & HR Manager
5. General Manager

O. FUTURE AGENDA ITEMS

P. ADJOURNMENT

* The Board may hold an Executive Session to discuss personnel matter, litigation, or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962, or other appropriate State Law.

Next Regular Board Meeting – Thursday, August 9, 2012 @ 5:15 p.m., District Office

AGENDA DEADLINE: 12:00 p.m. July 27, 2012

FUTURE SCHEDULED COMMITTEE MEETINGS

Policy & Procedures Committee – July 17, 2012, 10:00 a.m., SSCWD Conference Room

Governance Committee – July 18, 2012, 5:00 p.m., SBCWD Board Room

WRA – September 6, 2012, 1:30 pm, SBCWD Board Room

¹ The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step-up to and speak at the podium.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to the podium.