

# Sunnyslope County Water District

## A G E N D A

DECEMBER 20, 2016

REGULAR BOARD MEETING: 5:15 P.M.

District Office Board Room



3570 Airline Hwy, Hollister, CA

### Mission Statement:

*“Our Mission is to provide safe, reliable, and high quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”*

- A. **CALL TO ORDER**
- B. **BOARD SWEARING IN CEREMONY** – Swearing-In Ceremony for New Board of Directors: Robert J. Rodriguez II and Honor Spencer, by Secretary Ridenhour.
- C. **ROLL CALL** – Vice President Danny Villalon, Directors: Mike Alcorn, Judi Johnson, Robert J. Rodriguez II, and Honor Spencer.
- D. **PLEDGE OF ALLEGIANCE**
- E. **APPROVAL OF AGENDA**
- F. **PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment <sup>1</sup> on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.
- G. **CONSENT AGENDA** – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda shall be moved to Item H, and treated as a matter of new business. The public may address the Board <sup>2</sup> on these items, not to exceed 3 minutes, when the Board reviews each pulled item.
  1. Approval of Minutes – for the Regular Board Meeting of November 15, 2016.
  2. Allowance of Claims – to ratify disbursements from November 8, 2016 through December 12, 2016.
- H. **NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board <sup>2</sup> on these items as the Board reviews each item.
  1. Take Appropriate Action to Elect a President and Vice-President of the Board of Directors, and President to Assign Director Duties to Standing District Committees for 2017.
  2. Consider Approval and Authorize the General Manager to Execute an Agreement with the Hollister School District to Allow the Installation and Maintenance of Communication Facilities at the District’s Fairview Road Tanks Property.
  3. Consider Approval and Authorize Execution of an Agreement with the San Benito County Community Services and Workforce Development Department to Provide Work Experience to Program Participants in the Water/Wastewater Field.
  4. Consider Approval of an Agreement for Water Facilities and Service for the Walnut Park 14 Development.

5. Take Appropriate Action to Update Signature Cards for the District’s MUFG Union Bank Checking Account and Heritage Bank of Commerce Certificates of Deposit.

**I. STATUS REPORTS**

1. Governance Committee – (no meeting)
2. Water / Wastewater Committee – (no meeting)
3. Finance Committee – (no meeting)
4. Policy and Procedure Committee – (met December 6<sup>th</sup>)
5. Personnel Committee – (no meeting)
6. Water Resources Association of San Benito County – (met December 1<sup>st</sup>)
7. Operation Summary, Statement of Income, Investment Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement
8. Active Tasks Update

**J. BOARD and STAFF REPORTS**

1. Directors
2. District Counsel
3. Finance & HR Manager
4. Assistant Engineer
5. General Manager

**K. FUTURE AGENDA ITEMS**

**L. ADJOURNMENT**

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

**Next Regular Board Meeting – Tuesday, January 17, 2017 @ 5:15 p.m., District Office**

**AGENDA DEADLINE: 12:00 p.m. January 3, 2017**

*Future Scheduled Committee Meetings*

None

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<sup>1</sup> The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step-up to and speak at the podium.

<sup>2</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to the podium.