

# *Sunnyslope County Water District*

## Agenda for Board of Directors Meeting

December 12, 2012

**Closed Session: None**

**Regular Board Meeting @ 5:15 p.m.**

District Office Board Room



3570 Airline Highway, Hollister, CA

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

### **A. CALL TO ORDER**

**B. BOARD SWEARING IN CEREMONY - Swearing In Ceremony for New and Returning Board of Directors: Kathleen Hill, John Johnson, and Dave Meraz by Secretary Ridenhour.**

**C. ROLL CALL -** President Dave Meraz, Directors: Dave Clapham, Kathleen Hill, John Johnson, and Danny Villalon.

**D. PUBLIC COMMENTS ON CLOSED SESSION MATTERS –** The public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of 3 minutes per speaker. – N/A.

### **CLOSED SESSION\***

**E.** None

### **REGULAR SESSION**

**F. PLEDGE OF ALLEGIANCE**

**G. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION – N/A.**

**H. APPROVAL OF AGENDA**

**I. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS –** The public may comment <sup>1</sup> on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.

**J. APPROVAL OF MINUTES –** Regular Meeting: November 8, 2012.

**K. OLD BUSINESS –** The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board <sup>2</sup> on these items as the Board reviews each item.

None.

**L. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board <sup>2</sup> on these items as the Board reviews each item.

1. Take Appropriate Action to Elect a President and Vice-President of the Board of Directors, and President to Assign Director Duties to Standing District Committees.
2. Consider Approval of the Purchase of a Replacement Myers Pump for the District’s Sewer Hydrojetter for \$7,414.
3. Consider Approval of an Amendment to the Agreement with Data Instincts for Public Outreach Services Relating to the Hollister Urban Area Water and Wastewater Master Plan Implementation and Coordinated Water Supply and Treatment Plan with the District’s Share not to Exceed \$25,120.
4. Consider Approval of Change Orders No. 6 through No. 12 for Additions to the Ridgemark Wastewater Treatment and Recycled Water Improvements Project for a Total Amount of \$14,014.74.
5. Consider Approval of the Ridgemark Wastewater Treatment and Recycled Water Improvements Project Progress Payment Request by Anderson Pacific for \$218,822.88.

**M. STATUS REPORTS**

1. Governance Committee
2. Water / Wastewater Committee
3. Finance Committee
4. Policy and Procedure Committee
5. Water Resources Association of San Benito County
6. Ridgemark Wastewater Treatment and Recycled Water Improvements Project
7. Lessalt Water Treatment Plant
8. Water Related Projects
9. Operation Summary, Statement of Income, Investment Summary, Lessalt Water Treatment Plant Investment Summary & Disbursement Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement
10. Active Tasks Update

**N. ALLOWANCE OF CLAIMS** – Ratify Disbursement List.

**O. BOARD and STAFF REPORTS**

1. Directors
2. District Counsel
3. District Engineer
4. Finance & HR Manager
5. General Manager

**P. FUTURE AGENDA ITEMS**

## Q. ADJOURNMENT

\* The Board may hold a Closed Session to discuss personnel matter, litigation, or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962, or other appropriate State Law.

**Next Regular Board Meeting – Wednesday, January 9, 2013 @ 5:15 p.m., District Office**

**AGENDA DEADLINE: 12:00 p.m. December 28, 2012**

### **FUTURE SCHEDULED COMMITTEE MEETINGS**

**Policy & Procedures Committee – December 18, 2012, 10:00 a.m., SSCWD Conference Room**

**Governance Committee – December 18, 2012, 5:00 p.m., SBCWD Board Room**

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<sup>1</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step-up to and speak at the podium.

<sup>2</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to the podium.