

Sunnyslope County Water District

Agenda for Board of Directors Meeting

December 8, 2011

Executive Session: 4:30 p.m.

Regular Board Meeting @ 5:15 p.m.

District Office Board Room



3570 Airline Hwy, Hollister, CA

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board meeting should contact the General Manager in writing in accordance with the American with Disabilities Act.

A. CALL TO ORDER

B. **ROLL CALL** - President Dave Meraz, Directors: Dawn Anderson, Dave Clapham, Kathleen Hill and Danny Villalon; District Counsel Lloyd Lowrey; and Secretary Bryan Yamaoka.

C. APPROVAL OF AGENDA

D. **PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment ¹ on any District Business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.

EXECUTIVE SESSION

E. **CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957:**

Public Employee Appointment and Public Employment

Title: General Manager

REGULAR SESSION

F. **ACION ITEMS DISCUSSED IN EXEUTIVE SESSION AND ACTION TAKEN IN OPEN SESSION:**

- Employee Appointment and Public Employment

G. **READING and APPROVAL OF MINUTES** – Regular Meeting: November 10, 2011, Special Meetings: November 16, 2011 and November 17, 2011

H. **OLD BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board ² on these items as the Board reviews each item.

1. None

I. **NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board ² on these items as the Board reviews each item.

1. Receive, Review, Discuss, and Take Appropriate Action To Elect President and Vice-President for Board of Directors and President to Assign Director Duties to Standing District Committees - Action to Elect Board of Directors President and Vice-President and Assign Directors to District Committees.
2. Receive, Review, Discuss, and Take Appropriate Action to Approve Professional Services Contract Amendment #3 by HDR to the Governance Committee for Master Plan Implementation Program Mangement Services from January 1 to June 30, 2012 for an amount not to exceed \$388,490.
3. Receive, Review, Discuss, and Take Appropriate Action on defining District's Responsibility for Sewer Lateral Maintenance in the Public Right-of-Way and on Private Property.

4. Receive, Review, Discuss, and Take Appropriate Action on Ridgemark Wastewater Treatment and Recycled Water Improvements Project Status and Progress Payment Request by Anderson Pacific for \$662,006.88.
5. Receive, Review, Discuss, and Take Appropriate Action to Approve Agreement for Sunnyslope to acquire 2-Acre parcel for Well 12 for \$95,000 from Bray & Brigantino.
6. Receive, Review, Discuss, and Take Appropriate Action on Appointing Secretary Pro-Tem Until Start Date of General Manager.
7. Receive, Review, Discuss, and Take Appropriate Action on the purchase of 5 new radios to comply with new FCC narrow band requirements for \$9,600.

J. STATUS REPORTS

1. Governance Committee
2. Water / Wastewater Committee
3. Finance Committee
4. Policy and Procedure Committee
5. Water Resources Association of San Benito County
6. Ridgemark Wastewater Treatment and Recycled Water Improvements Project
7. State Revolving Fund and Stimulus Package Financing
8. Lessalt Water Treatment Plant
9. Water Related Projects
10. Operation Summary, Statement of Income, Investment Summary, Lessalt Water Treatment Plant Investment Summary & Disbursement Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement

K. ALLOWANCE OF CLAIMS – Receive, Review and Ratify Disbursement List.

L. BOARD and STAFF REPORTS

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|----------------------|-------------------------|
| 1. Directors | 4. Finance & HR Manager |
| 2. District Counsel | 5. General Manager |
| 3. District Engineer | |

M. FUTURE AGENDA ITEMS

N. ADJOURNMENT

The Board may hold an Executive Session to discuss personnel matter, litigation, or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962, or other appropriate State Law.

Next Regular Board Meeting – Thursday, January 12, 2012 @ 5:15 p.m., District Office

AGENDA DEADLINE: 12:00 p.m. December 22, 2011

Future Scheduled Committee Meetings
<u>Governance Committee</u> – January 18, 2012, 5:30 p.m., SBCWD Board Room <u>WRA</u> – January 12, 2012, 10:00 a.m., SBCWD Board Room

¹ The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step-up to and speak at the podium.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from th public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to the podium.