

Sunnyslope County Water District

Agenda for Board of Directors Meeting

April 10, 2013

Closed Session: 4:30 p.m.

Regular Board Meeting @ 5:15 p.m.

District Office Board Room



3570 Airline Highway, Hollister, CA

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

A. CALL TO ORDER

B. ROLL CALL - President Dave Meraz, Directors: Dave Clapham, Kathleen Hill, John Johnson, and Danny Villalon.

C. PUBLIC COMMENT ON CLOSED SESSION MATTERS – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of 3 minutes per speaker.

CLOSED SESSION*

D. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957:

1. Conference with Labor Negotiators, Gov. Code § 54957.6:

Agency designated representatives: Personnel Committee and General Manager

Employee organization: All Employees

REGULAR SESSION

E. PLEDGE OF ALLEGIANCE

F. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION

G. APPROVAL OF AGENDA

H. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS – The public may comment ¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.

I. CONSENT AGENDA – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda shall be moved to Item J, and treated as a matter of new business. The public may address the Board ² on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approval of Minutes – Regular Meeting of March 13, 2013.

2. Allowance of Claims – March 8 through April 8, 2013.
3. Consider Approval of the Ridgemark Wastewater Treatment and Recycled Water Improvements Project Progress Payment Request by Anderson Pacific for \$143,611.50.

J. NEW BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board ² on these items as the Board reviews each item.

1. Consider Approval of Change Orders No. 16 through No. 19 for Additions to the Ridgemark Wastewater Treatment and Recycled Water Improvements Project for a Total Amount of \$7,674.67.
2. Consider Approval of a Professional Services Contract with David J. Powers and Associates for the Environmental Review of the Southside Road LAFCO Annexation at a cost not to exceed \$25,500, and to Authorize Staff to Negotiate with Property Owners to Recover Approximately \$37,120 in Annexation Expenses.
3. Consider Approval of a Letter of Intent to Serve the West of Fairview Development.
4. Consider Approval of Invoices from the City of Hollister for the Hollister Urban Area Cost Allocation Study Performed by CH2MHill Engineers for a Total Amount of \$25,365.39.
5. Consider Authorizing Board Members and General Manager to Attend the Association of California Water Agencies Conference (ACWA) and the ACWA/Joint Powers Insurance Authority (JPIA) Meeting May 6 – 10, 2013 in Sacramento, California.
6. Consider Authorizing Board Members to Attend the Association of California Water Agencies Regions 3 & 5 Joint Program and Tour of the Mokulomne to the East Bay April 21 - 22, 2013 in Jackson, California.
7. Consider Approval of Sunnyslope County Water District's 32% Share (\$40,167) of the Professional Services Contract Amendment between San Benito County Water District and Environmental Science Associates (ESA) for additional Environmental Services for the West Hills Water Treatment Plant Project for an Amount not to Exceed \$125,519.

K. STATUS REPORTS

1. Governance Committee
2. Water / Wastewater Committee
3. Finance Committee
4. Policy and Procedure Committee
5. Personnel Committee
6. Water Resources Association of San Benito County
7. Ridgemark Wastewater Treatment and Recycled Water Improvements Project

8. Operation Summary, Statement of Income, Investment Summary, Lessalt Water Treatment Plant Investment Summary & Disbursement Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement
9. Active Tasks Update

L. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. District Engineer
4. Finance & HR Manager
5. General Manager

M. FUTURE AGENDA ITEMS

N. ADJOURNMENT

* The Board may hold a Closed Session to discuss personnel matters, litigation, property negotiations, or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962, or other appropriate State Law.

Next Regular Board Meeting – Wednesday, May 8, 2013 @ 5:15 p.m., District Office

AGENDA DEADLINE: 12:00 p.m. April 26, 2013

FUTURE SCHEDULED COMMITTEE MEETINGS
<u>Finance Committee</u> – April 12, 2013, 11:30 a.m., SSCWD Conference Room
<u>Policy & Procedures Committee</u> – April 16, 2013, 10:00 a.m., SSCWD Conference Room
<u>Personnel Committee</u> – April 17, 2013, 11:30 a.m., SSCWD Conference Room
<u>Water Resources Association</u> – May 2, 2013, 11:00 a.m., SBCWD Board Room

¹ The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step-up to and speak at the podium.

² The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to the podium.