

Sunnyslope County Water District

Agenda for Board of Directors Meeting

April 9, 2014

Regular Board Meeting @ 5:15 p.m.

District Office Board Room



3570 Airline Highway, Hollister, CA

MISSION STATEMENT: “Our Mission is to provide safe, reliable, and high quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”

A. CALL TO ORDER

B. ROLL CALL - President Danny Villalon, Directors: Dave Clapham, Kathleen Hill, John Johnson, and Dave Meraz.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

E. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS – The public may comment ¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.

F. CONSENT AGENDA – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda shall be moved to Item G, and treated as a matter of new business. The public may address the Board ² on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approval of Minutes – for the Regular Meeting of March 12, 2014.

2. Allowance of Claims – to ratify disbursements from March 5, 2014 through April 1, 2014.

G. NEW BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board ² on these items as the Board reviews each item.

1. Consider Proclaiming May 2014 as “Water Awareness Month”.

2. Consider Approval of the Purchase of a Folder/Inserter Machine to Replace Equipment No Longer Serviced at a Cost Not to Exceed \$12,500 Before Sales Tax.

3. Consider Authorizing the General Manager to Order and Purchase Two Replacement Service Trucks at a Total Cost of Approximately \$72,015.

4. Consider Approval of an Update to Policy No. 7020 and Confirmation of the Board President’s Assignment of Quarterly District Check Signing Duties.

5. Consider Approval of the Following District Policies and Procedures:
 - a. Improvement Standards (#9010)
 - b. Environmental Review Guidelines (#9020)
 - c. Annexation Procedures (#9030)
 - d. Developer Requirements (#9040)
 - e. Development Agreements (#9050).
6. Board President to Consider Appointment of Two Board Members to a Special Ad-Hoc Committee to Consider and Negotiate the Sale of Excess District Property.

H. STATUS REPORTS

1. Governance Committee
2. Water / Wastewater Committee
3. Finance Committee
4. Policy and Procedure Committee
5. Personnel Committee
6. Water Resources Association of San Benito County
7. Operation Summary, Statement of Income, Investment Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement
8. Active Tasks Update

I. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. Finance & HR Manager
4. General Manager

J. FUTURE AGENDA ITEMS

K. ADJOURNMENT

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

* The Board may hold a Closed Session to discuss personnel matters, litigation, property negotiations, or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962, or other appropriate State Law.

Next Regular Board Meeting – Wednesday, May 14, 2014 @ 5:15 p.m., District Office

AGENDA DEADLINE: 12:00 p.m. May 2, 2014

Future Scheduled Committee Meetings

Water and Wastewater Committee – April 17, 2014 @ 2:30 p.m., SSCWD Office

Governance Committee – April 23, 2014 @ 5:00 p.m., SBCWD Office

Water Resources Association – May 1, 2014 @ 1:30 p.m., SBCWD Office

¹ The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step-up to and speak at the podium.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to the podium.