

# Sunnyslope County Water District

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3570 Airline Highway  
Hollister, CA 95023-9702

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December 1, 2017

## ANNOUNCING OPENING FOR: BILLING CLERK / RECEPTIONIST

- Application Deadline:
  - ◆ Friday, January 12, 2018 at 4:00 p.m.
  
- The following information must be submitted:
  - ◆ District Employment Application
  - ◆ Responses to Supplemental Questionnaire
  - ◆ Typing Certificate
  
- Résumés will be accepted as *supplemental information* only.
  
- No facsimile's or photocopied applications accepted.
  
- Anticipated Pre-Employment process includes:
  - ◆ Oral Interview & Clerical Skills Test
  - ◆ Background Information Check
  - ◆ Driving Record Check
  - ◆ Drug and Alcohol Screening